

## TOWN OF VINALHAVEN BOARD OF SELECTMEN

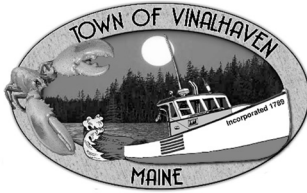
### AGENDA

Tuesday, October 12<sup>th</sup>, 2021

5:00 PM

TOWN OFFICE

1. Roll Call
2. Approve Agenda
3. Minutes – Approve the minutes from the September 14<sup>th</sup>, Meeting
4. Approve and Sign Treasurer’s Warrants # 15
5. Communications
6. Speakers from the Floor
7. Committee and Department Reports/Appointments
  - a. Housing Committee Appointment
  - b. Lane’s Island Stewardship Committee Appointment
  - c. Deputy Treasurer Appointment
  - d. Knox County Sheriff Report
  - e. Road Commissioner Report
  - f. Engineer Report
  - g. Planning Commission Report
8. Old Business
  - a. Bandstand Project Update
9. New Business
  - a. LPA Licenses – Hugh Martin & Emily Lane
  - b. Ambulance Equipment Purchase – Request for Reserve Funds
  - c. Quit Claim Deed – 67 East Main Street
  - d. MDOT/MSFS - Weather and Tide Station Request
  - e. Public Hearing – Schedule hearing date for Ordinance Revisions
  - f. Public Hearing – Schedule hearing date for Winter Maintenance Road Closures
10. Report of Town Manager
11. Report of Members
12. Adjourn



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

**Tuesday, September 14, 2021**  
**Immediately following Public Hearing**  
**Town Office**

1. **Roll Call** – Selectmen Donald Poole, Eric Gasperini, Jake Thompson and Leslie Dyer; Town Manager Andrew Dorr; and Deputy Town Clerk Elizabeth Bunker. Pamela C. Alley was absent.
2. **Minutes** – Approve the minutes from the August 30, 2021 meeting. *Motion by Eric Gasperini to approve the minutes from the August 30, 2021 meeting. Second by Donald Poole. Vote 4/0/0. Motion carried.*
3. **Approve and Sign Treasurer’s Warrant #11** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrant #11. Second by Donald Poole. Vote 4/0/0. Motion carried.*
4. **Approve Agenda** – *Motion by Donald Poole to approve the agenda as presented. Second by Eric Gasperini. Vote 4/0/0. Motion carried.*
5. **Communications**
  - a. Andy received a communication from MMA with praise for Vinalhaven’s Annual Town Report.
6. **Speakers from the Floor** – None
7. **Committee and Department Reports and Appointments**
  - a. **Library Report** – The Board reviewed the report from Scott Candage, Librarian.
  - b. **Road Commissioner** - The Board reviewed Dan Bickford’s report. The salt shed site is being prepped for a layer of pavement around the perimeter.
8. **New Business** – None
9. **New Business**
  - a. **General Assistance Ordinance – Appendices A through H (2021-2022)** – *Motion by Jake Thompson to approve Appendices A-H of the General Assistance Ordinance. Second by Eric Gasperini. Vote 4/0/0. Motion carried.*
  - b. **Approve & Sign Special Town Election Warrant – November 2, 2021** – *Motion by Eric Gasperini to approve and sign the Special Town Election Warrant for November 2, 2021. Second by Donald Poole. Vote 4/0/0. Motion carried.*
10. **Report of Town Manager – See Memo** – There was discussion on filling the deputy clerk position in the office; having one full time employee or two part time employees. An RFP will go out this week. Knox County Commissioners meeting was earlier today and Andy attended virtually. Half the State funding is due soon and plans are to set it in a separate account and wait to see what ARPA funds will be awarded. There is no State mask mandate as of yet, but all committee and board meetings at the Town Office are now requiring masks.  
George Lewis has taken the Thorofare Lease agreement back to Boston to review with his lawyer. North Haven and Vinalhaven have been working with Mr. Lewis for a long-term lease to be able to make significant improvements to the Thorofare property.

**11. Report of Members –**

- a. **Eric Gasperini** – asked about a vaccine mandate. Andy didn't think we would have the legal ability. Portland tried a mask mandate but they have a different form of government. Vinalhaven is above average for vaccinations.
- b. **Jake Thompson** – asked if there was any update on the airstrip extension. Currently there are no designated funds, and no current pressure from PIA. Money for a survey could be put into the budget for next year. The 200' extension would cover two adjoining properties.
- c. **Donald Poole** – asked if there was any info about the Old Fire Hall usage and insurance needs. Andy said it sounded like it would depend on the use of the space/capacity etc. Interested parties have been Kindermusik, Island Players, and Yoga. Andy will communicate more with the insurance company.

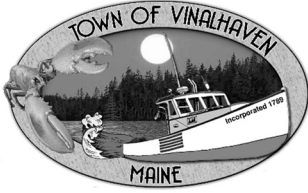
**12. Adjourn** – *Motion by Donald Poole to adjourn at 6:13pm. Second by Eric Gasperini. Vote 4/0/0. Motion carried.*

Respectfully Submitted,

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Elizabeth Bunker, Deputy Town Clerk

Next BOS Meeting: October 12, 2021



**TOWN OF VINALHAVEN  
BOARD OF SELECTMEN**

**MINUTES  
Public Hearing  
Tuesday, September 14, 2021  
5:30 pm  
Town Office**

The Town of Vinalhaven Board of Selectmen held a public hearing on September 14, 2021, at 5:30 pm at the Vinalhaven Town Office located at 19 Washington School Road to hear public comment on the proposed General Assistance Ordinance Appendixes A-H.

Those in attendance: Selectmen, Donald Poole, Eric Gasperini, Leslie Dyer, and Jake Thompson; Town Manager Andrew Dorr; Deputy Town Clerk, Elizabeth Bunker

No questions or comments.

Donald Poole closed the Public Hearing for proposed General Assistance Ordinance Appendixes A-H at 5:32 pm.

# Memo

Re: Board and Committee Resignations & Appointments  
Date: October 12<sup>th</sup>, 2021

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**Deputy Treasurer:** Tanya Robishaw was Deputy Treasurer. Need to appoint an interim while advertising for the position.

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**Planning Board:** Niall Conlan resigned from the Planning Board at their September meeting.

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**Housing Committee:** Ethan Warren would like to be appointed.

Hooper Brooks  
Elin Elisofon  
Patrick Sault  
Kathi Young

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**Lanes Island Stewardship Committee:** Chris Lane, Dinah Moyer and Steve Rosen would like to be appointed.

Notes from June:

Chris Lane  
Dinah Moyer

06/2021\*Emailed 6/24  
06/2021\*Out of office until 6/28

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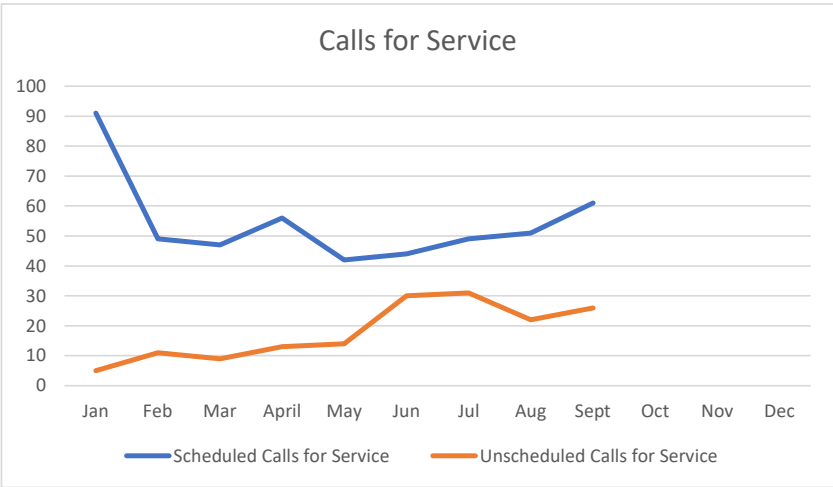
<b>Incident</b>	<b>Count of Incident Type</b>
911 Hangup	49
911 Open Line	15
Abandoned Vehicle	2
Accident	2
Agency Assist	26
Alarm	10
Ambulance Assist	1
Animal Bite	1
Assault	3
ATV Problem	8
Bad Check	2
Burglary	1
Car/Deer Accident	3
Check In	47
Citizen Assist	20
Citizen Dispute	3
Civil	8
Civil	1
Civil Paper	15
Crim Mischief	7
Custodial Int.	1
DA Referral	1
Dead Body	2
Deliver Message	2
Disabled Veh	1
Disorderly	5
Domestic	9
Drug Take Back	2
Erratic Vehicle	6
Escort	2
Fingerprinting	1
Fish & Game	1
Foot Patrol	1
Found Property	2
Fraud	3
Harassment	6
Hit & Run 10-55	1
Information	35
Intoxication	4
Juvenile Prob	1
K9 Searech	1
Littering	1
Lost Property	1
Medical	1
Mental Health	7
Miscellaneous	1
Missing Person	1
MV Burglary	1
MV Complaint	8
Nuisance	3
Overdose	3
Papwk Othr Agnc	7
Papwk This Agnc	19
Parking Problem	5
PD Accident	16
PFA-Violation	1

<b>Deputy</b>	<b>Count of Deputy</b>
Abbott	502
Alcala	8
Butler	12
Davis	8
Davis	1
Graham	14
Labo	3
Lemoi	48
Palmer	23
Pinkham	4
Smith	1
Spear	13
Sperling	3
St Thomas	6
Taylor	1
Tilton	5
(blank)	
<b>Grand Total</b>	<b>652</b>

<b>Disposition</b>	<b>Count of Clearence</b>
Cleared by Officer	464
Cleared Pending Rev	78
No action taken by c	2
No Clearance-Reviev	12
Report to Follow	24
Returned to Officer	5
Sergeant Approved	67
(blank)	
<b>Grand Total</b>	<b>652</b>

<b>Top 10 Incident</b>	<b>Count of Incident Type</b>
Property Check	90
911 Hangup	49
Check In	47
Information	35
Radar Detail	32
Traffic Stop	32
Agency Assist	26
Vehicle Maint	23
Citizen Assist	20
Papwk This Agnc	19
<b>Grand Total</b>	<b>373</b>

Incident	Count of Incident Type
Police Info	2
Property Check	90
Property Damage	1
Public Relation	9
Radar Detail	32
School Visit	2
Sex Offndr Reg	2
Shots Fired	1
Susp Vehicle	2
Suspicious	3
Theft	6
Threatening	9
Traffic Hazard	4
Traffic Offense	17
Traffic Stop	32
Trespassing	9
Utility Problem	1
Veh Off Road	2
Vehicle Maint	23
VIN Inspection	5
Wanted Person	5
Well-Being Check	9
(blank)	
<b>Grand Total</b>	<b>652</b>



## Andrew Dorr

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**From:** Daniel Bickford <Bickford27@msn.com>  
**Sent:** Sunday, October 3, 2021 7:26 PM  
**To:** Andrew Dorr  
**Subject:** Weekly report for the Public Works Dept. 9/27/21-10/1/21, and task summary 8/9/21-9/24/21.  
**Attachments:** Scan\_20211003.png; Scan\_20211003 (2).png; Scan\_20211003 (3).png; Scan\_20211003 (4).png; Scan\_20211003 (5).png; Scan\_20211003 (6).png

Hi Andy:

Attached please find the weekly report for the Public Works Dept. 9/27/21-10/1/21, and a task summary for the period missed 8/9/21-9/24/21 when the Public Works computer was down.

This coming week grading of dirt roads will continue, and if the weather cooperates we can seal them for the season with calcium chloride.

Last week tar patching was done where needed, material was put down where needed to ready the dirt roads for grading, and signs were repaired.

One more load is scheduled to be delivered from the mainland on Monday to prep the truck ramps leading into the new Town Garage so they are not so steep.

I will be in for the weekly briefing on Monday.

Sincerely,  
Daniel Bickford

Sent from [Mail](#) for Windows



**Cost Detail Activity Notes/Task/Location**

**cleared the culvert at folly pond (BEAVER)**

Task	Misc	Miscellaneous								
Act Date /ID	Location		Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/28/21	2,308c	North Haven Rd	1.00	\$17.29	\$36.00	\$0.00	\$0.00	\$0.00	\$53.29	Barton, Nicholas
09/28/21	2,308c	North Haven Rd	1.00	\$15.80	\$0.00	\$0.00	\$0.00	\$0.00	\$15.80	Martin, Roland
09/28/21	2,308c	North Haven Rd	1.00	\$13.50	\$0.00	\$0.00	\$0.00	\$0.00	\$13.50	Chris, Gale
09/28/21	2,308c	North Haven Rd	1.00	\$13.50	\$0.00	\$0.00	\$0.00	\$0.00	\$13.50	Smith, Dusty
<b>Miscellaneous Total</b>			<b>4.00</b>		<b>\$36.00</b>		<b>\$0.00</b>		<b>\$96.09</b>	
					<b>\$60.09</b>		<b>\$0.00</b>		<b>\$0.00</b>	
<b>cleared the culvert at folly pond (BEAVER) Total:</b>			<b>4.00</b>		<b>\$36.00</b>		<b>\$0.00</b>		<b>\$96.09</b>	
					<b>\$60.09</b>		<b>\$0.00</b>		<b>\$0.00</b>	

**entered paper work into pubworks**

Task	Comp	Computer work								
Act Date /ID	Location		Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/29/21	2,313c	Louds Pit Rd	6.00	\$81.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81.00	Smith, Dusty
<b>Computer work Total</b>			<b>6.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$81.00</b>	
					<b>\$81.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	
<b>entered paper work into pubworks Total:</b>			<b>6.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$81.00</b>	
					<b>\$81.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	

**moved the dirt from coots to the new shop the level the grade in**

Task	Misc	Miscellaneous								
Act Date /ID	Location		Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/27/21	2,304c	Louds Pit Rd	5.00	\$86.45	\$90.00	\$0.00	\$0.00	\$0.00	\$176.45	Barton, Nicholas
09/27/21	2,304c	Louds Pit Rd	2.50	\$39.50	\$0.00	\$0.00	\$0.00	\$0.00	\$39.50	Martin, Roland
<b>Miscellaneous Total</b>			<b>7.50</b>		<b>\$90.00</b>		<b>\$0.00</b>		<b>\$215.95</b>	
					<b>\$125.95</b>		<b>\$0.00</b>		<b>\$0.00</b>	
<b>moved the dirt from coots to the new shop the level the g</b>			<b>7.50</b>		<b>\$90.00</b>		<b>\$0.00</b>		<b>\$215.95</b>	
					<b>\$125.95</b>		<b>\$0.00</b>		<b>\$0.00</b>	

**Cost Detail Activity Notes/Task/Location**

**moving sand to the dirt road to get them ready for grading**

Task	Misc	Miscellaneous								
Act Date /ID	Location		Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/29/21	2,312c	Windy Wy	8.00	\$138.32	\$168.00	\$0.00	\$0.00	\$0.00	\$306.32	Barton, Nicholas
09/29/21	2,312c	Windy Wy	7.00	\$110.60	\$0.00	\$0.00	\$0.00	\$0.00	\$110.60	Martin, Roland
<b>Miscellaneous Total</b>			<b>15.00</b>		<b>\$168.00</b>		<b>\$0.00</b>		<b>\$416.92</b>	
				<b>\$248.92</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>moving sand to the dirt road to get them ready for gradin</b>			<b>15.00</b>		<b>\$168.00</b>		<b>\$0.00</b>		<b>\$416.92</b>	
				<b>\$248.92</b>		<b>\$0.00</b>		<b>\$0.00</b>		

**nick did pubworks**

Task	Comp	Computer work								
Act Date /ID	Location		Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/28/21	2,310c	Louds Pit Rd	5.00	\$86.45	\$0.00	\$0.00	\$0.00	\$0.00	\$86.45	Barton, Nicholas
<b>Computer work Total</b>			<b>5.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$86.45</b>	
				<b>\$86.45</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>nick did pubworks Total:</b>			<b>5.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$86.45</b>	
				<b>\$86.45</b>		<b>\$0.00</b>		<b>\$0.00</b>		

**nick put back the rockat the fountain where high st and northhaa**

Task	Misc	Miscellaneous								
Act Date /ID	Location		Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/27/21	2,307c	High St	1.00	\$17.29	\$12.00	\$0.00	\$0.00	\$0.00	\$29.29	Barton, Nicholas
<b>Miscellaneous Total</b>			<b>1.00</b>		<b>\$12.00</b>		<b>\$0.00</b>		<b>\$29.29</b>	
				<b>\$17.29</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>nick put back the rockat the fountain where high st and nc</b>			<b>1.00</b>		<b>\$12.00</b>		<b>\$0.00</b>		<b>\$29.29</b>	
				<b>\$17.29</b>		<b>\$0.00</b>		<b>\$0.00</b>		

**roille did the town trash run**

Task	Trash	Trash Pickup								
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**Cost Detail Activity Notes/Task/Location**

Act Date /ID	Location	Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor
09/29/21 2,311c	Main St	0.45	\$7.11	\$5.40	\$0.00	\$0.00	\$0.00	\$12.51	Martin, Roland
<b>Trash Pickup Total</b>		<b>0.45</b>	<b>\$7.11</b>	<b>\$5.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12.51</b>	
<b>roille did the town trash run Total:</b>		<b>0.45</b>	<b>\$7.11</b>	<b>\$5.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12.51</b>	
<b>rollie did the town trash run and insectied the fire exstiuusie</b>									

Task	Trash	Trash Pickup								
Act Date /ID	Location	Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor	
09/27/21 2,303c	Main St	1.50	\$23.70	\$18.00	\$0.00	\$0.00	\$0.00	\$41.70	Martin, Roland	
<b>Trash Pickup Total</b>		<b>1.50</b>	<b>\$23.70</b>	<b>\$18.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41.70</b>		
<b>rollie did the town trash run and insectied the fire exstiugi</b>		<b>1.50</b>	<b>\$23.70</b>	<b>\$18.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41.70</b>		
<b>rollie drove around looking for wash outs from the rain</b>										

Task	Misc	Miscellaneous								
Act Date /ID	Location	Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor	
09/27/21 2,306c	Louds Pit Rd	2.50	\$39.50	\$30.00	\$0.00	\$0.00	\$0.00	\$69.50	Martin, Roland	
<b>Miscellaneous Total</b>		<b>2.50</b>	<b>\$39.50</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69.50</b>		
<b>rollie drove around looking for wash outs from the rain To</b>		<b>2.50</b>	<b>\$39.50</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69.50</b>		
<b>rollie dusty and chris went and tar patch north haven road, cald</b>										

Task	Tar	Tar Patch								
Act Date /ID	Location	Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost	Employee/Contractor	
09/28/21 2,309c	Louds Pit Rd	6.00	\$81.00	\$144.00	\$0.00	\$0.00	\$0.00	\$225.00	Smith, Dusty	
09/28/21 2,309c	Louds Pit Rd	6.00	\$81.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81.00	Chris, Gale	
09/28/21 2,309c	Louds Pit Rd	6.00	\$94.80	\$0.00	\$0.00	\$0.00	\$0.00	\$94.80	Martin, Roland	

**Cost Detail Activity Notes/Task/Location**

<b>Tar Patch Total</b>		<b>18.00</b>		<b>\$144.00</b>		<b>\$0.00</b>		<b>\$400.80</b>	
			<b>\$256.80</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>rollie dusty and chris went and tar patch north haven road</b>		<b>18.00</b>		<b>\$144.00</b>		<b>\$0.00</b>		<b>\$400.80</b>	
			<b>\$256.80</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>Activities with no assoicated notes</b>									
<b>Task</b>	Comp	Computer work							
<b>Act Date /ID</b>	<b>Location</b>	<b>Labor Hours</b>	<b>Labor Cost</b>	<b>Eqp Cost</b>	<b>Mat Cost</b>	<b>Con Cost</b>	<b>Overhead</b>	<b>Total Cost</b>	<b>Employee/Contractor</b>
09/30/21	14,913	Louds Pit Rd	7.00	\$121.03	\$0.00	\$0.00	\$0.00	\$121.03	Barton, Nicholas
<b>Computer work Total</b>		<b>7.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$121.03</b>	
			<b>\$121.03</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>Task</b>	Culverts	Culvert Repair							
<b>Act Date /ID</b>	<b>Location</b>	<b>Labor Hours</b>	<b>Labor Cost</b>	<b>Eqp Cost</b>	<b>Mat Cost</b>	<b>Con Cost</b>	<b>Overhead</b>	<b>Total Cost</b>	<b>Employee/Contractor</b>
09/28/21	14,757	North Haven Rd	5.00	\$67.50	\$0.00	\$0.00	\$0.00	\$67.50	Chris, Gale
09/28/21	14,758	North Haven Rd	5.00	\$67.50	\$0.00	\$0.00	\$0.00	\$67.50	Smith, Dusty
<b>Culvert Repair Total</b>		<b>10.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$135.00</b>	
			<b>\$135.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>Task</b>	Shop	Maintenance							
<b>Act Date /ID</b>	<b>Location</b>	<b>Labor Hours</b>	<b>Labor Cost</b>	<b>Eqp Cost</b>	<b>Mat Cost</b>	<b>Con Cost</b>	<b>Overhead</b>	<b>Total Cost</b>	<b>Employee/Contractor</b>
09/30/21	14,909	Louds Pit Rd	2.00	\$27.00	\$24.00	\$0.00	\$0.00	\$51.00	Smith, Dusty
09/30/21	14,910	Louds Pit Rd	5.00	\$67.50	\$0.00	\$0.00	\$0.00	\$67.50	Smith, Dusty
09/30/21	14,911	Louds Pit Rd	7.00	\$110.60	\$0.00	\$0.00	\$0.00	\$110.60	Martin, Roland
09/30/21	14,912	Louds Pit Rd	7.00	\$94.50	\$0.00	\$0.00	\$0.00	\$94.50	Chris, Gale
<b>Maintenance Total</b>		<b>21.00</b>		<b>\$24.00</b>		<b>\$0.00</b>		<b>\$323.60</b>	
			<b>\$299.60</b>		<b>\$0.00</b>		<b>\$0.00</b>		
<b>Activities with no assoicated notes Total:</b>		<b>38.00</b>		<b>\$24.00</b>		<b>\$0.00</b>		<b>\$579.63</b>	
			<b>\$555.63</b>		<b>\$0.00</b>		<b>\$0.00</b>		
		<b>Labor Hours</b>	<b>Labor Cost</b>	<b>Eqp Cost</b>	<b>Mat Cost</b>	<b>Con Cost</b>	<b>Overhead</b>	<b>Total Cost</b>	
<b>Grand Total</b>		<b>98.95</b>		<b>\$527.40</b>		<b>\$0.00</b>		<b>\$2,029.84</b>	

**Cost Detail Activity Notes/Task/Location**

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\$1,502.44

\$0.00

\$0.00

# Vinalhaven

Reporting Dates 08/09/2021 09/24/2021

## Task Modifier Unit Cost Summary

Grouped by Task Modifier

Task Modifier	Units Worked	Cost Per Unit	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost
calcium chlor	0.000	\$0.00	\$299.60	\$168.00	\$0.00	\$0.00	\$0.00	\$467.60
Computer work	0.000	\$0.00	\$189.00	\$96.00	\$0.00	\$0.00	\$0.00	\$285.00
Cross Walk painting	0.000	\$0.00	\$1,147.57	\$180.00	\$0.00	\$0.00	\$0.00	\$1,327.57
Grading	0.000	\$0.00	\$1,004.33	\$588.00	\$0.00	\$0.00	\$0.00	\$1,592.33
Maintenance	0.000	\$0.00	\$1,673.44	\$324.00	\$0.00	\$0.00	\$0.00	\$1,997.44
Miscellaneous	0.000	\$0.00	\$3,598.87	\$1,495.20	\$0.00	\$0.00	\$0.00	\$5,094.07
Pothole Repair	0.000	\$0.00	\$34.58	\$24.00	\$0.00	\$0.00	\$0.00	\$58.58
Repairs	0.000	\$0.00	\$363.00	\$132.00	\$0.00	\$0.00	\$0.00	\$495.00
sand salt shed	0.000	\$0.00	\$679.02	\$123.00	\$0.00	\$0.00	\$0.00	\$802.02
Sign Repair	0.000	\$0.00	\$831.54	\$181.80	\$0.00	\$0.00	\$0.00	\$1,013.34
Sweeping	0.000	\$0.00	\$112.18	\$0.00	\$0.00	\$0.00	\$0.00	\$112.18
Tar Patch	0.000	\$0.00	\$210.32	\$42.00	\$0.00	\$0.00	\$0.00	\$252.32
Trash Pickup	0.000	\$0.00	\$863.48	\$48.00	\$0.00	\$0.00	\$0.00	\$911.48
Tree Removal	0.000	\$0.00	\$1,857.24	\$919.80	\$0.00	\$0.00	\$0.00	\$2,777.04
Weedwacking	0.000	\$0.00	\$85.60	\$24.00	\$0.00	\$0.00	\$0.00	\$109.60
<b>No Task Modifier Available</b>			<b>\$12,949.76</b>	<b>\$4,345.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,295.56</b>
			<b>\$12,949.76</b>	<b>\$4,345.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,295.56</b>

# Status Report

This memo is a status report of the Project Team's efforts on Town of Vinalhaven projects and describes:

- Highlights of the work completed over the previous two weeks;
- Identification of the work anticipated over the next two weeks;
- Discussion of any outstanding issues that need to be addressed; and
- Schedule update.

## Completed Work over the Previous Two Weeks

- Drafted Memorandum of Understanding between Vinalhaven Water District and Town for Downtown Improvement project.
- Sent Request for Proposal to surveyors for Transfer Station, Vinal Cove, High Street, and Downtown Improvement projects.
- Coordinated repair of pipe insulation in the Public Works Building Mechanical Room with Sheridan.
- Coordinated paving of salt shed and overhead door driveway aprons with Commercial Paving of Maine the first week of October.
- Submitted Above-Ground Storage Tank permit application to State Fire Marshal Office on September 23<sup>rd</sup>.

## Anticipated Work over the Next Two Weeks

- Continue to support closeout of construction projects, including:
  - Visit to Public Works and Salt Shed project site to review final payment request and repairs to pipe insulation in Mechanical Room (work to be completed by Sheridan the first week of October).
  - Continue coordinating paving of salt shed and overhead door driveway aprons the first week of October.
  - Coordinate retainage release request for Carrying Place Bridge project.
- Continue to support Town during the Downtown project grant application processes including updating project cost estimates
- Develop a Work Order for supporting the Town in applying for a SHIP Grant for repairs to two launches/ramps/landings along with the Fish Plant lot piling replacement.

## Outstanding Items

- Develop Capital Plan for Fisherman's Co-Op.

## Schedule Update

- None.

## Closing

If you have any questions or concerns, please contact Brent Bridges ([bbridges@woodardcurran.com](mailto:bbridges@woodardcurran.com), 207.558.3807) or Megan McDevitt ([mmcdevitt@woodardcurran.com](mailto:mmcdevitt@woodardcurran.com), 207.558.3785).

To: The Vinalhaven Board of Selectman and Town Manager

From: The Vinalhaven 4<sup>th</sup> of July Committee

About: The Bandstand Restoration/Rebuild Project

To all; the 4<sup>th</sup> of July Committee has been raising money for approximately 2 years, in hope of restoring our bandstand. It obviously has been a slow process, and the biggest hold-up was finding a contractor to help with this, materials needed, which direction to go in, timelines, etc. Norman Reidy has graciously offered his help, building expertise and advice. He is totally on board with this project, and we are so excited and grateful for that.

He has a few ideas about the best way to handle this restore/rebuild project. Basically, to take the roof off (which seems to be in good shape, except for shingles and leave it on the property, just off to the side of where the bandstand is, on cribbing and protected). Elijah could then shingle it when he had the time, more easily. Norman would like to take the bottom half either to his work area, where his tools are and could work on that piece, most likely a rebuild, because of the amount of rot. He could work on this when he had time or move that second half to Wes Reed's area (he would ask permission) and work there. He doesn't really want to work on such a project in the middle of town, but would, if need be. All dimensions would be the same as they are now. He estimates we could have the bandstand ready to put back on that space in very early spring, while the ground is still frozen, so no damage to the lawn.

In the moving of the base of the bandstand, we are asking to use the town's trailer for transportation, if we need to move it to Norman's property. We can have equipment lined up if we get an okay. We would only need to use it for a day or two to take it to Normans and then to bring it back to the original area, which should only be a day.

The original space that the bandstand is in now, we plan on having small amount of crushed stone and then a cement pad poured on the exact area the bandstand is on currently so there is more stability. All dimensions will be the same, possibly a bit higher, with the cement pad. We are having the original spindles duplicated and should have enough turned soon.

We also have asked Hugh Martin about placing granite pieces in certain areas, to protect the bandstand from another car "accident." He has come up with a great idea with "benches." And possibly moving the entrance in a different direction, so that it isn't directly to the main street.

What we need from you now is an okay to start the project, and hopefully give Norman the freedom to do what he feels best. We are not making any big changes, just trying to fix a structure that we feel is important to this town. I have asked Norman about insurance, and he assures me that he is fully insured and will show proof, if asked. I am sure I have left out some particulars, so if any questions, please contact me. I do apologize for this "letter" being so wordy, just wanted to write down as many facts.

Thank you,

Torry Pratt, president 4<sup>th</sup> of July Committee



September 29, 2021

Dear DMR Aquaculture Program,

---

We, Emily Lane and Hugh Martin, currently operate a kelp farm on Vinalhaven located in Winter Harbor, Emily Lane, and Seal Bay, Hugh Martin. We each have 4 current LPA Licenses:

**Emily Lane:**

ELAN 119  
ELAN 219  
ELAN 319  
ELAN 419

**Hugh Martin:**

HMAR 119  
HMAR 219  
HMAR 319  
HMAR 419

Enclosed is a package for 8 new LPA License Applications to move our farm west and north to just off Calderwood Neck. We will not renew our current licenses after approval of these new Applications. We are moving the farm to be situated in more open, deeper and turbulent waters to improve the growth and quality of our product. Our kelp currently suffers from slit accumulation from the draining inlets we are now located in. Attached to this cover letter are two exhibits showing the locations of the present and future LPA's and the gear setup, and latitudes and longitudes of the new location.

Thank you for your consideration of our plan.

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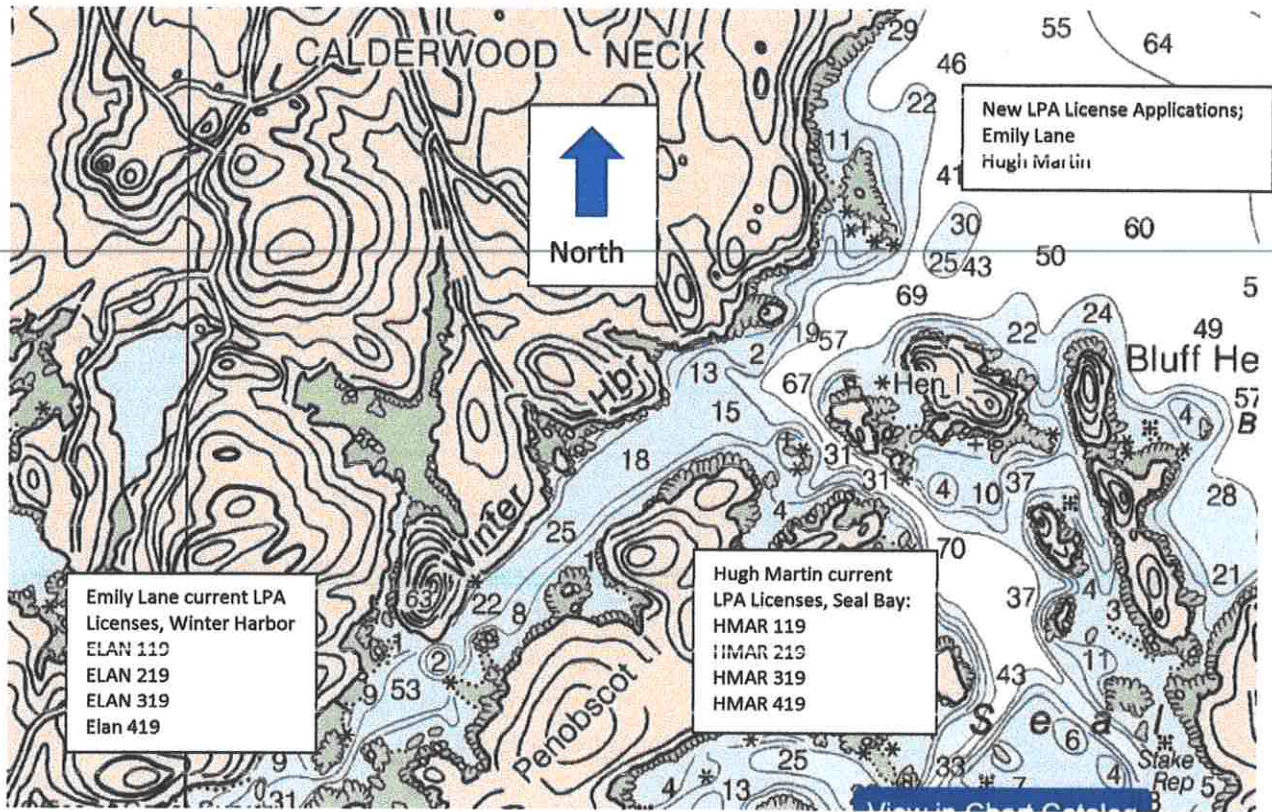
Hugh Martin  
P.O. Box 813  
Vinalhaven, Maine 04863  
[hughnitram@gmail.com](mailto:hughnitram@gmail.com)

207-863-4817

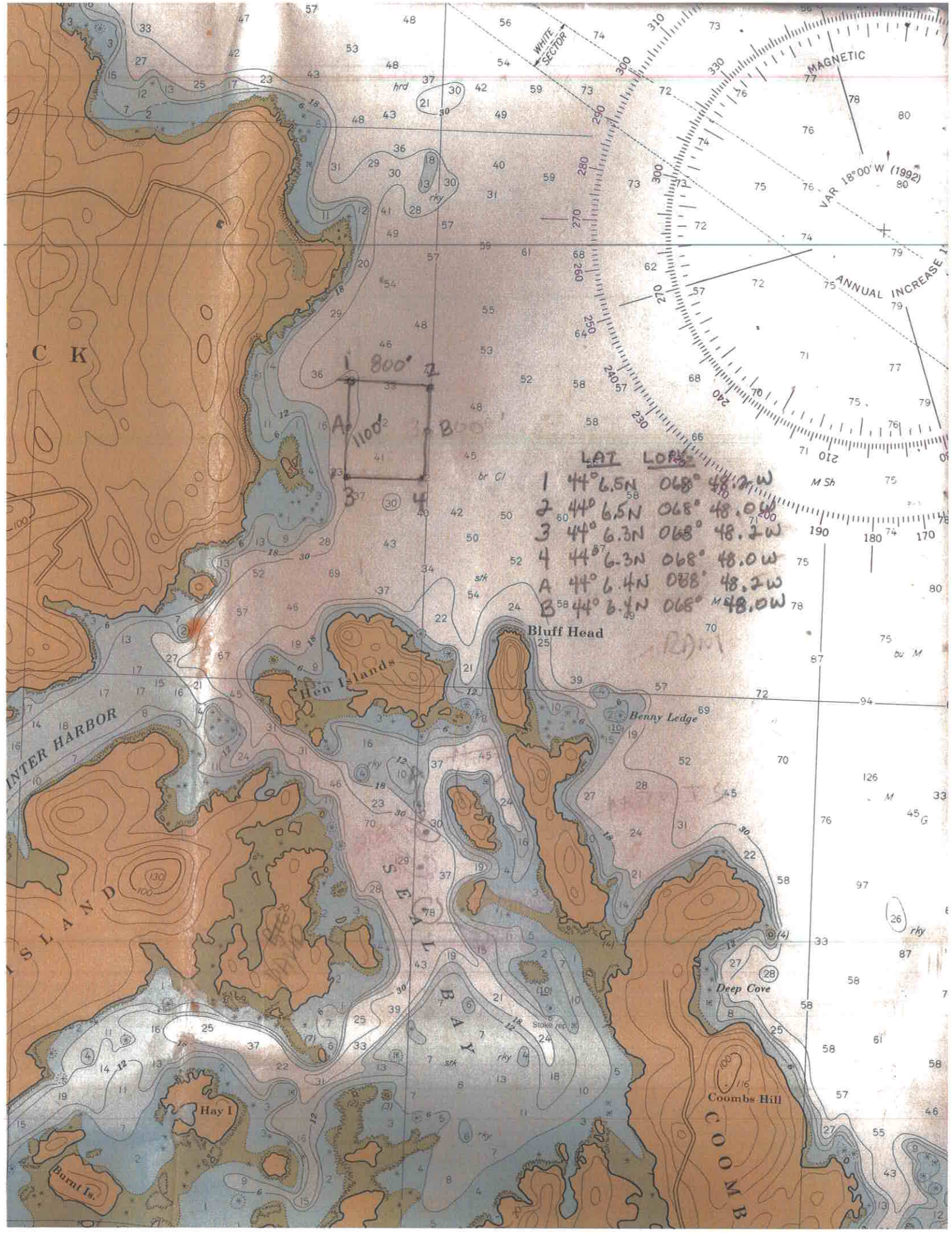
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Emily Lane  
P.O. Box  
Vinalhaven, Maine 04863  
[el44293@gmail.com](mailto:el44293@gmail.com)

207-863-4646

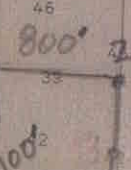


NOAA Chart 13305

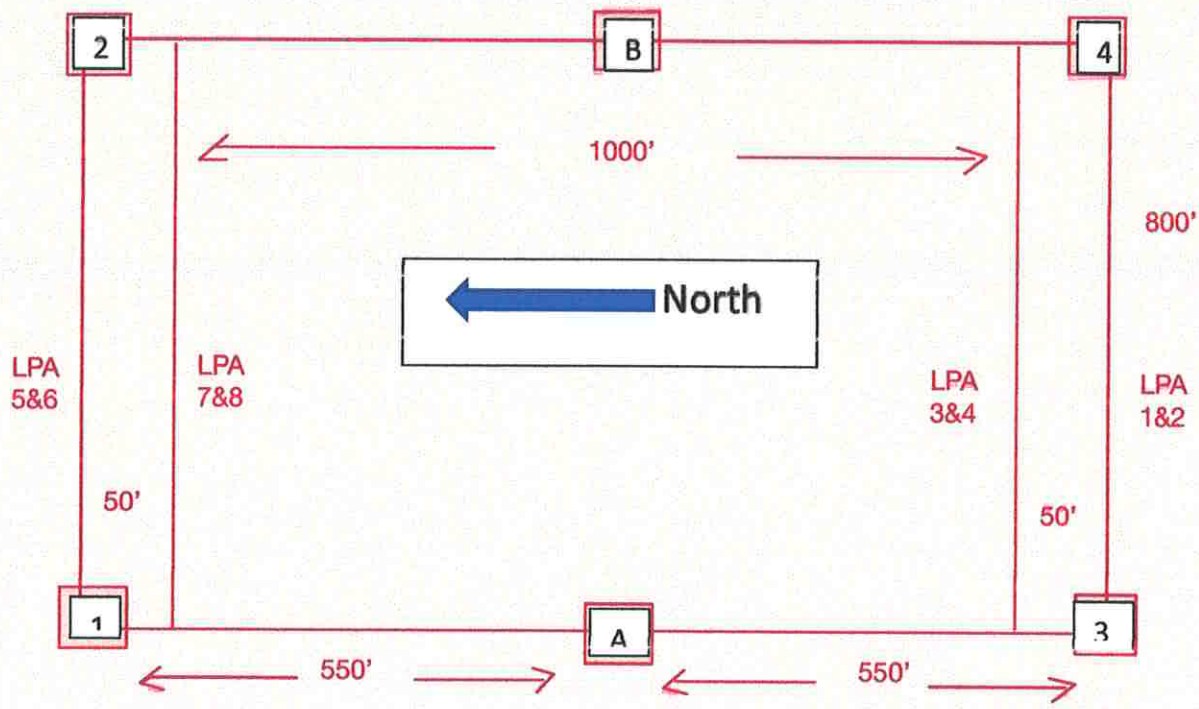


LAT LONG

1	44° 6.5N	068° 48.2W
2	44° 6.5N	068° 48.0W
3	44° 6.3N	068° 48.2W
4	44° 6.3N	068° 48.0W
A	44° 6.4N	068° 48.2W
B	44° 6.4N	068° 48.0W



Vinalhaven Kelp, 400' east of Calderwood Neck  
 LPA Licenses 5 to 8 Hugh Martin  
 LPA Licenses 1 to 4 Emily Lane



Mooring	Lat.	Long.
1	44.65 N	-68.482 W
2	44.65 N	-68.480 W
3	44.63 N	-68.482 W
4	44.63 N	-68.480 W
A	44.64 N	-68.482 W
B	44.64 N	-68.480 W

**Applicant Contact Information**

Name of Applicant (must be a person or Municipal Shellfish Management Committee)	Hugh Martin
Address	P.O. Box 813
City	Vinalhaven
State, Zip	Maine 04863
Telephone	207-863-4817
Email*	hughnitram@gmail.com
Date of Birth (must be a minimum of 14 years old to apply)	07-11-1946

**\*Note:** The email address you list here will be the primary means by which we will contact you. Please provide an email address checked regularly. If you do not use email, please leave this blank.

**Assistant Information**

Are you listed as an assistant on any existing LPA licenses?	If yes, list the LPA Acronyms: No
Do you have any other current LPA licenses?	If yes, list the LPA Acronyms: HMAR119, HMAR219, HMAR319, HMAR419 This application is to move existing LPA Licenses about one mile north to more open, turbulent, and deeper water
Assistants	1)Gus Radley 2)Chris Radley 3)Josh Turner

**Location of License Site**

Town	Vinalhaven
County	Knox
Waterbody	Penobscot Bay
Additional description (e.g., south of Hog Island)	West of Calderwood Neck
LPA Health Zone (More information on LPA Health Zones can be found on MDMR's website)	3
Is this site above mean low water (is the site intertidal)?	No
If no above, is this site above extreme low water (does the site ever drain)?	<i>NOTE: If intertidal or above the extreme low water line, the Chair of the Municipal Shellfish Management Committee in your site town must sign this application.</i>
Purpose	<input checked="" type="checkbox"/> Commercial (product is ultimately sold) <input type="checkbox"/> Recreational (product kept for personal use, not sold) <input type="checkbox"/> Municipal Shellfish Management <input type="checkbox"/> Scientific

Educational

**Species and Source of Stock: Check each species you intend to cultivate in the current license year.** Also, list the source of stock **for each.** New species can be added in subsequent annual renewals. **Note: Any seed that does not come directly from an approved hatchery is considered "wild" seed and must come from within the LPA License Health Area in which your license is located. If seed or stock is to be acquired from outside of your LPA Health Area you must obtain a transfer permit from DMR. \* Clams may only be sourced from an approved hatchery.**

Check Here	Species	Source of Stock (Name, Address, Phone)	Approved Hatchery	"Wild", Same LPA Health Area	"Wild", Different LPA Health Area (Transfer Permit Required) *
<input type="checkbox"/>	Blue mussel ( <i>Mytilus edulis</i> )		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Hard clam/quahog ( <i>Mercenaria mercenaria</i> )		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Soft-shelled clam ( <i>Mya arenaria</i> )		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	American or eastern oyster ( <i>Crassostrea virginica</i> )		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	European oyster ( <i>Ostrea edulis</i> )		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Sea scallop ( <i>Placopecten magellanicus</i> ) (Adductor muscle only for harvest)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Green sea urchin ( <i>Strongylocentrotus droebachiensis</i> )		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Bay scallop ( <i>Aequipecten irradians</i> )(Adductor mussel only for harvest)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Marine algae (all seaweeds, including kelp)	<p>List each individual marine algae species and sources of stock here: Sugar, Skinny, Alaria Kelp</p> <p>Seed supplied by: Summit Point Seafood 1 Shady Lane Falmouth, Maine 04105</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*If your source of stock is not from an approved hatchery and is outside of your LPA Health Zone, please contact Marcy Nelson at DMR for a transfer permit prior to placing anything on your LPA site. [Marcy.Nelson@Maine.gov](mailto:Marcy.Nelson@Maine.gov) or 207-441-4681.**

Do you intend to possess, transport, or sell whole or roe-on scallops?  Yes  No

If you answered "yes" please contact the Bureau of Public Health at [DMRPublicHealthDiv@maine.gov](mailto:DMRPublicHealthDiv@maine.gov) to discuss your plans.

**Water Quality Information**

Growing Area Designation (e.g. WA(A) or WA(P1))	34-C
If you are applying in a prohibited area, site can be utilized for seed only per DMR Rule 2.90(3)(d)(3).	Please check box to indicate understanding and agreement: <input type="checkbox"/>

Water Quality Information can be found here:

<http://www.maine.gov/dmr/shellfish-sanitation-management/closures/pollution.html>

**Coordinates**

Enter geodetic coordinates for the center point of the license site below. Please enter your coordinates in one of the following three formats:

- 1) *Degrees, Minutes, Seconds (43° 12' 34.56" N, 69 12' 34.56" W)*
- 2) *Degrees, Minutes (43° 12.34' N, 69° 12.34' W)*
- 3) *Decimal Degrees (43.123456 N, -69.123456 W) (Preferred format)*

Latitude	44.65 N
Longitude	-68.4815 W

**Site Characteristics**

Describe the surrounding uplands ( <i>i.e. forested, residential, farmland, commercial</i> ):
Forest and fields with Only one residence
Describe the bottom characteristics ( <i>description of substrate including flora and fauna</i> ):
Mud bottom
Depth
Depth at mean low water in feet: <u>  55ft  </u>
Depth at mean high water in feet: <u>  65ft  </u>
Is your site located within an Essential Habitat by the Maine Department of Inland Fisheries and Wildlife (MDIFW) Essential Habitat?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is there an eagle's nest within 660 feet (200 m) of the proposed LPA?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, contact <a href="mailto:Erynn.Call@maine.gov">Erynn.Call@maine.gov</a> and describe below any restrictions MDIF&amp;W suggested for your proposed activities at this location:</i>
Eelgrass: Are there eelgrass beds on or near the site? If none, write "None." If so, where? How far are they from the site?
None
When were these eelgrass observations made? <b>Month and Year:</b>

**Existing Uses:** Describe, in detail, all current uses of the waters on and around the proposed license site. *Including the type, frequency, season, duration, and amount of activity.*

Commercial Fishing
Light lobster fishing from May to November
Recreational Fishing
None
Boating Activities
Pleasure power and sail boats passing through in the summer
Other uses (kayaking, swimming, etc.)
None

Harbormasters Initials indicating the "existing uses" information is correct: \_\_\_\_\_



## VICINITY MAP

**NOTE:** An example vicinity map is included at the end of this application and additional sample drawings available at <http://www.maine.gov/dmr/aquaculture/forms/lpa.html>.

**DIRECTIONS:** Attach a vicinity map showing the LPA site and surrounding area. An enlargement of a NOAA chart or USGS Topographic map is suggested to provide this information. On the map, show the following:

- Location of proposed site
- 300' radius circle around site
- 1,000' radius circle around site
- Gear orientation
- North Arrow (indicate true or magnetic north)
- Show depth contours and indicate mean low water (MLW) and mean high water (MHW) on all land adjacent or nearest the site.
- Ebb and Flood directions
- Scale used on plan
- Distance to DMR water quality closure lines

**Label** the location on your vicinity map, and check each of the following below, that are within 1,000 feet of the site. For each that applies, also indicate how your proposed site would impact each. If additional space is needed add an additional page.

Federal navigation projects or anchorages

Navigational channels

Structures

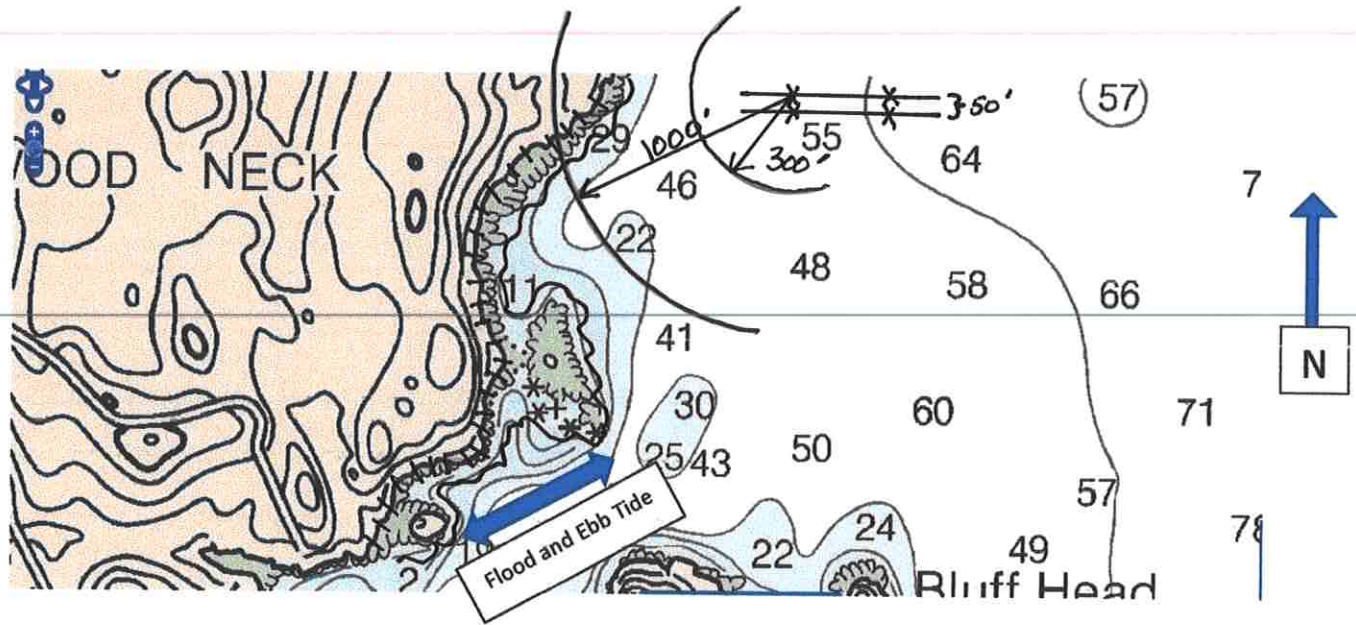
Aquaculture leases or licenses (LPAs)

Anchorages or moorings

State or federal beaches

Docking Facilities

None of the above



100' = 1/8"  
 300' = 3/8"  
 1,000' = 1 2/8"

NOAA Chart 13305

X= Midpoint of proposed site

~~~~~ = outlines MLW  
 ||||| = outlines MHW

## GEAR DESCRIPTION

*No Gear (bottom culture only):* Organisms will be cultured on the bottom with no gear or predator netting.

*Upweller:* Floating upweller system for spat growout.

*Shellfish rafts, associated predator nets and spat collectors:* Floating raft with suspended dropper lines and anti-predator netting typical of mussel culture. E.g. mussel raft.

*Shellfish tray racks and over wintering cages:* Box shaped cages made of rigid mesh (wire coated or plastic), often with interior shelves designed to hold soft mesh bags. Tray racks are often outfitted with floats that double as feet to hold the cages off the bottom. E.g. OysterGro and OysterRanch cages.

*Soft bags, semi rigid bags, and/or floating trays:* Single-layer soft mesh bags that are typically made of rigid plastic or wire mesh. Bags are most frequently floated on the surface in lines, placed inside tray racks/overwintering cages, or sunk to the bottom.

*Lantern nets and/or pearl nets:* A lantern net is a five or ten tier set of circular nets suspended from a central line. A pearl net is a single, pyramidal mesh enclosure.

*Fencing and brushing:* Gear used in the intertidal zone for collection of soft shell clam spat.

*Scallop spat collector bags:* Mesh bags containing additional material (e.g. smaller mesh, Brillo pads) to increase surface area. Multiple bags are typically attached to a single vertical line.

*Scallop ear hangers:* Horizontal or vertical lines that attach to individual scallops by ear hangers.

*Marine algae gear:* Gear typically used may include rope, rafts with ropes attached, bags, longlines, and or rope grids.

*Bottom anti-predator netting:* Netting that is spread over the bottom to exclude predators from species being cultured.

**Check each gear category that you are seeking authorization for.**

- No Gear (bottom culture only)
- Upweller
- Shellfish rafts, associated predator nets and spat collectors
- Shellfish tray racks and over wintering cages
- Soft bags, semi rigid bags, and/or floating trays
- Lantern nets and/or pearl nets
- Fencing and brushing
- Scallop spat collector bags
- Scallop ear hangers
- Marine algae
- Bottom anti-predator netting

**LIST EACH INDIVIDUAL GEAR TYPE THAT YOU WILL USE IN THE TABLE BELOW**

| <b>Specific Gear Type and Maximum Number to be used</b><br><i>(e.g. (20) soft mesh bags)</i> | <b>Dimensions</b><br><i>(e.g. 16"x20"x2")</i> | <b>Dates that gear will be in the water</b> |
|----------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------|
| Granite Moorings with chain and rope (2)                                                     | 55 to 65ft of chain and rope                  | All Year                                    |
| Mooring Balls (2)                                                                            | 2ft diameter                                  | All Year                                    |
| 3/8" poly line (1)                                                                           | 400ft L x 3/8"                                | Nov 1 to May 1                              |
| 1" PVC pipe (2)                                                                              | 7ft x 1"                                      | Nov 1 to May 1                              |
| 20lbs Balloon Buoys (3)                                                                      | 1.5ft diameter                                | Nov 1 to May 1                              |
|                                                                                              |                                               |                                             |
|                                                                                              |                                               |                                             |

Outer dimensions of maximum gear layout:

*Note: Gear, excluding mooring equipment, may not exceed 400 square feet and must be provided in whole feet.*

Width (1' or more): 1 foot wide \_\_\_\_\_ Length (1' or more): 400 ft  
long \_\_\_\_\_

Describe the moorings/tackle to be used inclusive of mooring type, bottom tackle, line, etc.

**Granite blocks as moorings with combination of chain and rope up to mooring ball**

Will there be seasonal changes to your gear deployment? If yes, describe.

*(i.e. will your cages be sunk during the winter months, will your longlines be removed in the summer, etc.)*

Mooring Balls are year around. Kelp growing line and floatation buoys are seasonal, Nov 1 to May 1

## OVERHEAD VIEW AND CROSS-SECTIONAL VIEW OF GEAR LAYOUT

Attach both an overhead view and cross-sectional view drawing of your proposed gear on 8 ½" x 11" paper, drawn clearly and dark enough to photocopy. Do not use color shading; it will not show on copies.

**NOTE:** Sample drawings can be found at the end of this application and additional samples are posted on the DMR web site at: <http://www.maine.gov/dmr/aquaculture/forms/lpa.html>

### DIRECTIONS:

- 1) Overhead View:** From an overhead view, show the **maximum** layout of gear to be deployed on the site. **Label** gear to show number of units, dimensions, and materials. Include drawings of individual types of gear. Show on the plan that the area occupied by the gear, excluding mooring equipment but including space between items of gear, will not exceed 400 square feet.

Provide an overhead view for each possible gear configuration, including seasonal changes.

- 2) Cross-Section View:** **Show** the sea bottom substrate, mean high and low water marks, and profiles of gear in cross-section as it will be deployed. **Label** all gear with dimensions and materials. **Show** mooring gear with mooring type, scope, hardware, and line type and size. Drawing must depict water depth at mean high- and mean low-water.

Provide a cross-section view for each possible gear configuration, including seasonal changes.

# REQUIRED SIGNATURES

## Harbormaster or Town Official Signature

I have reviewed this license application and find that this activity, as proposed, will not unreasonably interfere with navigation, the ingress and egress of riparians within 300' of the license site, or fishing or other uses of the area.

Print Name, Town, Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Harbormaster or Town Official \_\_\_\_\_

*Note: Harbormasters may attach an additional page outlining any conditions associated with their approval of this license.  
\*DMR Rule Chapter 2.90 (2) (D) (2) – In municipalities not served by a harbormaster, a municipal officer (selectman, councilor, alderman, or mayor, see 30-A MRS §2001 (10)) or other elected municipal official may sign the application. For the unorganized territory where a harbormaster does not have jurisdiction, a marine patrol officer may sign.*

## OTHER SIGNATURES REQUIRED AS NOTED BELOW

### Marina or Pound Owner

*(For sites in marina slips, lobster pounds, and similar areas - see DMR Rule Chapter 2.90 2 (E)(1))*

I, \_\_\_\_\_ (print name), am the owner or the authorized representative of the owner or entity that has the legal authority to restrict access to or use of the marina slip, lobster pound, or similar area where this LPA license site is located, as described in DMR Rule Chapter 2.90 (1) (B). I consent to the placement of aquaculture gear on this site as proposed in this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Riparian Landowner of Intertidal Zone:

*(For sites above mean low water, MLW – see DMR Rule Chapter 2.90 (2)(D)(3)(b))*

I, \_\_\_\_\_ (print name), am the riparian owner of the upland and adjacent intertidal land where this LPA license site is located. I consent to the placement of aquaculture gear on this site as proposed in this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Shellfish Committee Chair

*(For sites above extreme low water, XLW see DMR Rule chapter 2.90(2)(D)(3)(a). Required for sites in 5 feet of water or less at mean low water. Only required in municipalities with an established Municipal Shellfish Committee)*

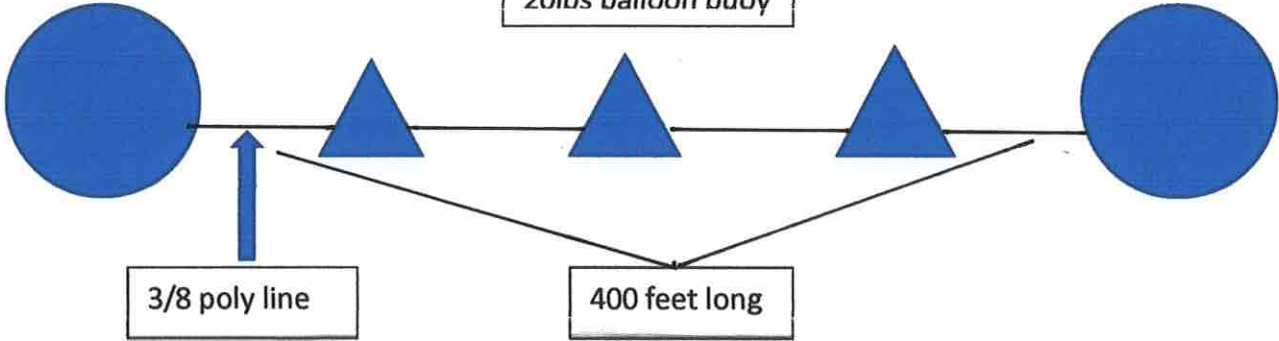
I, \_\_\_\_\_ (print name), am the chairperson of the Municipal Shellfish Management Committee for the Town of \_\_\_\_\_. This LPA license site is located above the extreme low water mark. My signature below verifies that this LPA will not unreasonably interfere with the activities of the municipal shellfish management program, according to DMR Rule Chapter 2.90 (3) (a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

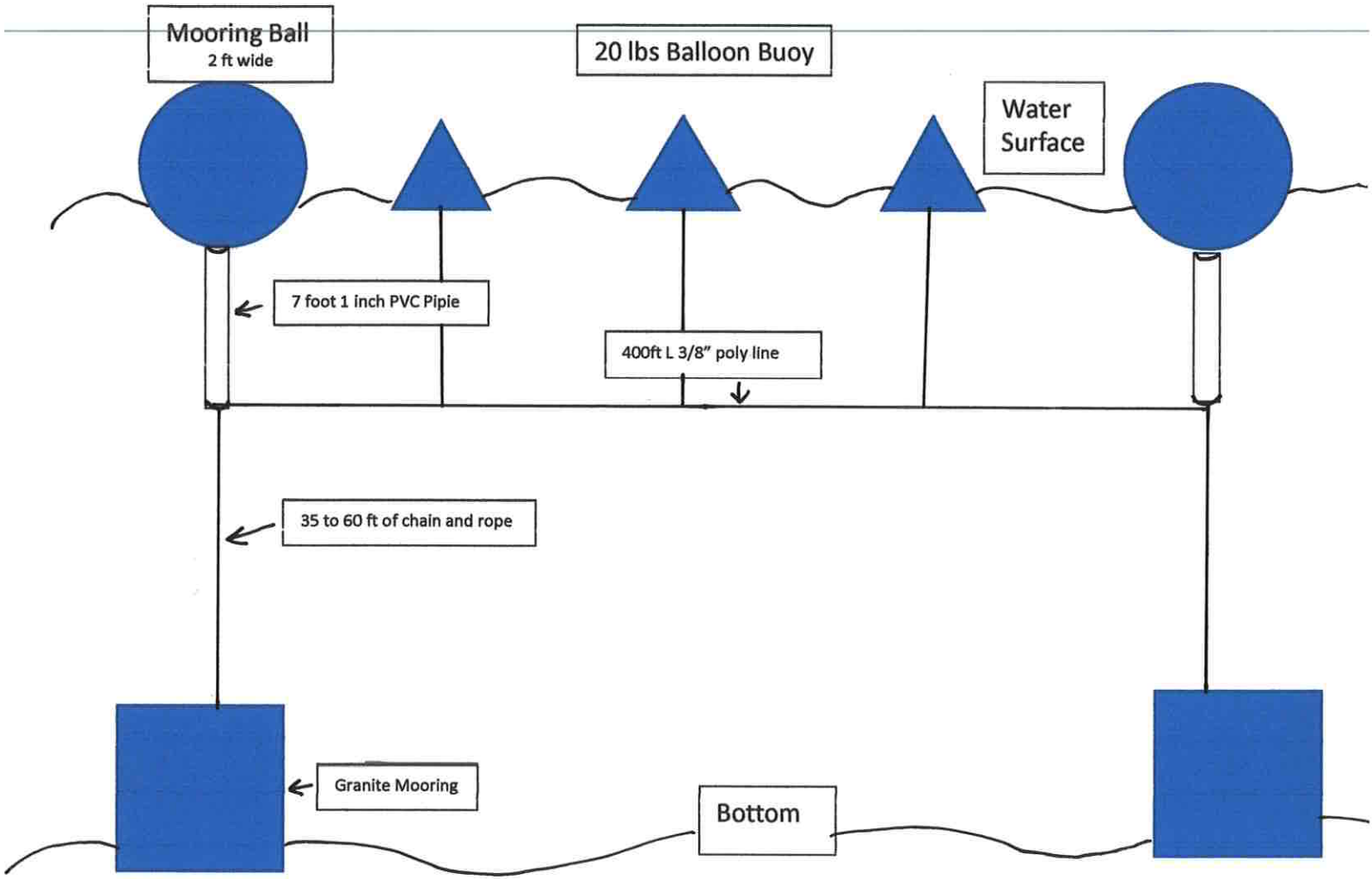
Overhead View

Mooring Ball  
2 ft round

Flotation System  
20lbs balloon buoy



Cross Sectional View





## APPLICANT'S SIGNATURE

I declare that the information I have provided on this form is true and correct and that I will comply with all applicable DMR laws and rules. I understand that, under Title 12 MRS §6306, my signature on this application authorizes Marine Patrol officers to inspect my license site. I understand that my license can be revoked if I provided false information in my application.

---

Signature of Applicant

Date

**Note:** When the applicant is a municipal shellfish management committee, the committee chair shall sign the application (C.2.90 (2) (D) (1)).

**Before submitting your application make sure you have answered all questions and included all of the following documents:**

*Required documents for all LPA applications.*

- Check** for application fee (\$50 or \$300) Payable to "Treasurer, State of Maine."
- Vicinity map** with required items shown
- Overhead view** depicting layout of the gear from overhead
- Cross-section view** depicting gear & moorings from the side

*Documents that are only required for sites that are within 300' from shorefront property (measured from mean low water mark). Applications for LPA sites in marina slips, lobster pounds, and similar sites are exempt from this requirement.*

- Tax map**, certified
- Riparian list**, certified
- Copies of receipts** for sending certified mail to riparian landowners

### Applicant Contact Information

|                                                                                     |                   |
|-------------------------------------------------------------------------------------|-------------------|
| Name of Applicant<br>(must be a person or Municipal Shellfish Management Committee) | Emily Lane        |
| Address                                                                             | P.O. Box 466      |
| City                                                                                | Vinalhaven        |
| State, Zip                                                                          | Maine 04863       |
| Telephone                                                                           | 207-863-4646      |
| Email*                                                                              | El44293@gmail.com |
| Date of Birth<br>(must be a minimum of 14 years old to apply)                       | 1/20/48           |

*\*Note: The email address you list here will be the primary means by which we will contact you. Please provide an email address checked regularly. If you do not use email, please leave this blank.*

### Assistant Information

|                                                              |                                                                                                                                                                                                  |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Are you listed as an assistant on any existing LPA licenses? | <i>If yes, list the LPA Acronyms: No</i>                                                                                                                                                         |
| Do you have any other current LPA licenses?                  | <i>If yes, list the LPA Acronyms:</i><br>ELAN119, ELAN219, ELAN319, ELAN419<br>I his application is to move existing LPA Licenses about one mile north to more open, turbulent, and deeper water |
| Assistants                                                   | 1)Gus Radley<br>2)Chris Radley<br>3)Josh Turner                                                                                                                                                  |

### Location of License Site

|                                                                                          |                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Town                                                                                     | Vinalhaven                                                                                                                                                                                                                                                       |
| County                                                                                   | Knox                                                                                                                                                                                                                                                             |
| Waterbody                                                                                | Penobscot Bay                                                                                                                                                                                                                                                    |
| Additional description (e.g., south of Hog Island)                                       | West of Calderwood Neck                                                                                                                                                                                                                                          |
| LPA Health Zone<br>(More information on LPA Health Zones can be found on MDMR's website) | 3                                                                                                                                                                                                                                                                |
| Is this site above mean low water (is the site intertidal)?                              | No                                                                                                                                                                                                                                                               |
| If no above, is this site above extreme low water (does the site ever drain)?            | <i>NOTE: If intertidal or above the extreme low water line, the Chair of the Municipal Shellfish Management Committee in your site town must sign this application.</i>                                                                                          |
| Purpose                                                                                  | <input checked="" type="checkbox"/> Commercial (product is ultimately sold)<br><input type="checkbox"/> Recreational (product kept for personal use, not sold)<br><input type="checkbox"/> Municipal Shellfish Management<br><input type="checkbox"/> Scientific |

Educational

**Species and Source of Stock:** Check each species you intend to cultivate in the current license year. Also, list the source of stock for each. New species can be added in subsequent annual renewals. **Note: Any seed that does not come directly from an approved hatchery is considered "wild" seed and must come from within the LPA License Health Area in which your license is located. If seed or stock is to be acquired from outside of your LPA Health Area you must obtain a transfer permit from DMR. \* Clams may only be sourced from an approved hatchery.**

| Check Here                          | Species                                                                               | Source of Stock (Name, Address, Phone)                                                                                                                                                                  | Approved Hatchery        | "Wild", Same LPA Health Area | "Wild", Different LPA Health Area (Transfer Permit Required) * |
|-------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/>            | Blue mussel ( <i>Mytilus edulis</i> )                                                 |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | Hard clam/quahog ( <i>Mercenaria mercenaria</i> )                                     |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | Soft-shelled clam ( <i>Mya arenaria</i> )                                             |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | American or eastern oyster ( <i>Crassostrea virginica</i> )                           |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | European oyster ( <i>Ostrea edulis</i> )                                              |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | Sea scallop ( <i>Piacopecten magellanicus</i> )<br>(Adductor muscle only for harvest) |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | Green sea urchin ( <i>Strongylocentrotus droebachiensis</i> )                         |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input type="checkbox"/>            | Bay scallop ( <i>Aequipecten irradians</i> )(Adductor mussel only for harvest)        |                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |
| <input checked="" type="checkbox"/> | Marine algae (all seaweeds, including kelp)                                           | <p>List each individual marine algae species and sources of stock here:<br/>Sugar, Skinny, Alaria Kelp</p> <p>Seed supplied by:<br/>Summit Point Seafood<br/>1 Shady Lane<br/>Falmouth, Maine 04105</p> | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>                                       |

**\*If your source of stock is not from an approved hatchery and is outside of your LPA Health Zone, please contact Marcy Nelson at DMR for a transfer permit prior to placing anything on your LPA site. [Marcy.Nelson@Maine.gov](mailto:Marcy.Nelson@Maine.gov) or 207-441-4681.**

|                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| Do you intend to possess, transport, or sell whole or roe-on scallops? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|--------------------------------------------------------------------------------------------------------------------------------------------|

If you answered "yes" please contact the Bureau of Public Health at [DMRPublicHealthDiv@maine.gov](mailto:DMRPublicHealthDiv@maine.gov) to discuss your plans.

**Water Quality Information**

|                                                                                                          |                                                                                    |
|----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Growing Area Designation (e.g. WA(A) or WA(P1))                                                          | 34-C                                                                               |
| If you are applying in a prohibited area, site can be utilized for seed only per DMR Rule 2.90(3)(d)(3). | Please check box to indicate understanding and agreement: <input type="checkbox"/> |

Water Quality Information can be found here:

<http://www.maine.gov/dmr/shellfish-sanitation-management/closures/pollution.html>

**Coordinates**

Enter geodetic coordinates for the center point of the license site below. Please enter your coordinates in one of the following three formats:

- 1) Degrees, Minutes, Seconds (43° 12' 34.56" N, 69 12' 34.56" W)
- 2) Degrees, Minutes (43° 12.34' N, 69° 12.34' W)
- 3) Decimal Degrees (43.123456 N, -69.123456 W) (Preferred format)

|           |            |
|-----------|------------|
| Latitude  | 44.63 N    |
| Longitude | -68.4805 W |

**Site Characteristics**

|                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Describe the surrounding uplands ( <i>i.e. forested, residential, farmland, commercial</i> ):<br>Forest and fields with Only one residence                                                                                                                                                                                                    |
| Describe the bottom characteristics ( <i>description of substrate including flora and fauna</i> ):<br>Mud bottom                                                                                                                                                                                                                              |
| Depth<br>Depth at mean low water in feet: <u>  30  </u> ft _____<br>Depth at mean high water in feet: <u>  65ft  </u>                                                                                                                                                                                                                         |
| Is your site located within an Essential Habitat by the Maine Department of inland Fisheries and Wildlife (MDIFW) Essential Habitat?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                                                                   |
| Is there an eagle's nest within 660 feet (200 m) of the proposed LPA?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><i>If yes, contact <a href="mailto:Erynn.Call@maine.gov">Erynn.Call@maine.gov</a> and describe below any restrictions MDIF&amp;W suggested for your proposed activities at this location:</i> |
| Eelgrass: Are there eelgrass beds on or near the site? If none, write "None." If so, where?<br>How far are they from the site?<br>None                                                                                                                                                                                                        |
| When were these eelgrass observations made? <b>Month and Year:</b><br>_____                                                                                                                                                                                                                                                                   |

**Existing Uses:** Describe, in detail, all current uses of the waters on and around the proposed license site. *Including the type, frequency, season, duration, and amount of activity.*

|                                                                                          |
|------------------------------------------------------------------------------------------|
| <b>Commercial Fishing</b><br>Light lobster fishing from May to November                  |
| <b>Recreational Fishing</b><br>None                                                      |
| <b>Boating Activities</b><br>Pleasure power and sail boats passing through in the summer |
| <b>Other uses (kayaking, swimming, etc.)</b><br>None                                     |

Harbormasters Initials indicating the "existing uses" information is correct: \_\_\_\_\_

## VICINITY MAP

**NOTE:** An example vicinity map is included at the end of this application and additional sample drawings available at <http://www.maine.gov/dmr/aquaculture/forms/lpa.html>.

**DIRECTIONS:** Attach a vicinity map showing the LPA site and surrounding area. An enlargement of a NOAA chart or USGS Topographic map is suggested to provide this information. On the map, show the following:

- Location of proposed site
- 300' radius circle around site
- 1,000' radius circle around site
- Gear orientation
- North Arrow (indicate true or magnetic north)
- Show depth contours and indicate mean low water (MLW) and mean high water (MHW) on all land adjacent or nearest the site.
- Ebb and Flood directions
- Scale used on plan
- Distance to DMR water quality closure lines

**Label** the location on your vicinity map, and check each of the following below, that are within 1,000 feet of the site. For each that applies, also indicate how your proposed site would impact each. If additional space is needed add an additional page.

Federal navigation projects or anchorages

Navigational channels

Structures

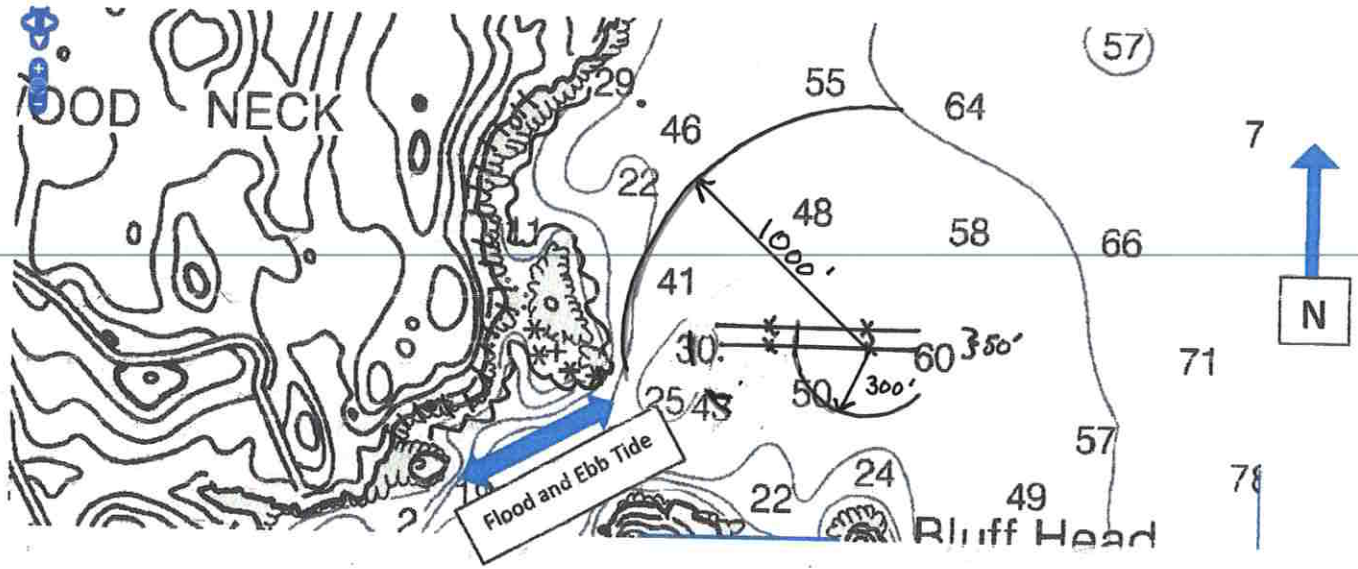
Aquaculture leases or licenses (LPAs)

Anchorages or moorings

State or federal beaches

Docking Facilities

None of the above



100' = 1/8"  
 300' = 3/8"  
 1,000' = 1 2/8"

NOAA Chart 13305

X = Midpoint of proposed site

~~~~~ = outlines MLW  
 ||||| = outlines MHW

## GEAR DESCRIPTION

*No Gear (bottom culture only):* Organisms will be cultured on the bottom with no gear or predator netting.

*Upweller:* Floating upweller system for spat growout.

*Shellfish rafts, associated predator nets and spat collectors:* Floating raft with suspended dropper lines and anti-predator netting typical of mussel culture. E.g. mussel raft.

*Shellfish tray racks and over wintering cages:* Box shaped cages made of rigid mesh (wire coated or plastic), often with interior shelves designed to hold soft mesh bags. Tray racks are often outfitted with floats that double as feet to hold the cages off the bottom. E.g. OysterGro and OysterRanch cages.

*Soft bags, semi rigid bags, and/or floating trays:* Single-layer soft mesh bags that are typically made of rigid plastic or wire mesh. Bags are most frequently floated on the surface in lines, placed inside tray racks/overwintering cages, or sunk to the bottom.

*Lantern nets and/or pearl nets:* A lantern net is a five or ten tier set of circular nets suspended from a central line. A pearl net is a single, pyramidal mesh enclosure.

*Fencing and brushing:* Gear used in the intertidal zone for collection of soft shell clam spat.

*Scallop spat collector bags:* Mesh bags containing additional material (e.g. smaller mesh, Brillo pads) to increase surface area. Multiple bags are typically attached to a single vertical line.

*Scallop ear hangers:* Horizontal or vertical lines that attach to individual scallops by ear hangers.

*Marine algae gear:* Gear typically used may include rope, rafts with ropes attached, bags, longlines, and or rope grids.

*Bottom anti-predator netting:* Netting that is spread over the bottom to exclude predators from species being cultured.

**Check each gear category that you are seeking authorization for.**

- No Gear (bottom culture only)
- Upweller
- Shellfish rafts, associated predator nets and spat collectors
- Shellfish tray racks and over wintering cages
- Soft bags, semi rigid bags, and/or floating trays
- Lantern nets and/or pearl nets
- Fencing and brushing
- Scallop spat collector bags
- Scallop ear hangers
- Marine algae
- Bottom anti-predator netting



**LIST EACH INDIVIDUAL GEAR TYPE THAT YOU WILL USE IN THE TABLE BELOW**

| <b>Specific Gear Type and Maximum Number to be used</b><br><i>(e.g. (20) soft mesh bags)</i> | <b>Dimensions</b><br><i>(e.g. 16"x20"x2")</i> | <b>Dates that gear will be in the water</b> |
|----------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------|
| Granite Moorings with chain and rope (2)                                                     | 55 to 65ft of chain and rope                  | All Year                                    |
| Mooring Balls (2)                                                                            | 2ft diameter                                  | All Year                                    |
| 3/8" poly line (1)                                                                           | 400ft L x 3/8"                                | Nov 1 to May 1                              |
| 1" PVC pipe (2)                                                                              | 7ft x 1"                                      | Nov 1 to May 1                              |
| 20lbs Balloon Buoys (3)                                                                      | 1.5ft diameter                                | Nov 1 to May 1                              |
|                                                                                              |                                               |                                             |
|                                                                                              |                                               |                                             |

Outer dimensions of maximum gear layout:

*Note: Gear, excluding mooring equipment, may not exceed 400 square feet and must be provided in whole feet.*

Width (1' or more): 1 foot wide \_\_\_\_\_ Length (1' or more): 400 ft long \_\_\_\_\_

Describe the moorings/tackle to be used inclusive of mooring type, bottom tackle, line, etc.

**Granite blocks as moorings with combination of chain and rope up to mooring ball**

Will there be seasonal changes to your gear deployment? If yes, describe.  
*(i.e. will your cages be sunk during the winter months, will your longlines be removed in the summer, etc.)*

Mooring Balls are year around. Kelp growing line and floatation buoys are seasonal, Nov 1 to May 1

## OVERHEAD VIEW AND CROSS-SECTIONAL VIEW OF GEAR LAYOUT

Attach both an overhead view and cross-sectional view drawing of your proposed gear on 8 ½" x 11" paper, drawn clearly and dark enough to photocopy. Do not use color shading; it will not show on copies.

**NOTE:** Sample drawings can be found at the end of this application and additional samples are posted on the DMR web site at: <http://www.maine.gov/dmr/aquaculture/forms/lpa.html>

### DIRECTIONS:

- 1) Overhead View:** From an overhead view, show the **maximum** layout of gear to be deployed on the site. **Label** gear to show number of units, dimensions, and materials. Include drawings of individual types of gear. Show on the plan that the area occupied by the gear, excluding mooring equipment but including space between items of gear, will not exceed 400 square feet.

Provide an overhead view for each possible gear configuration, including seasonal changes.

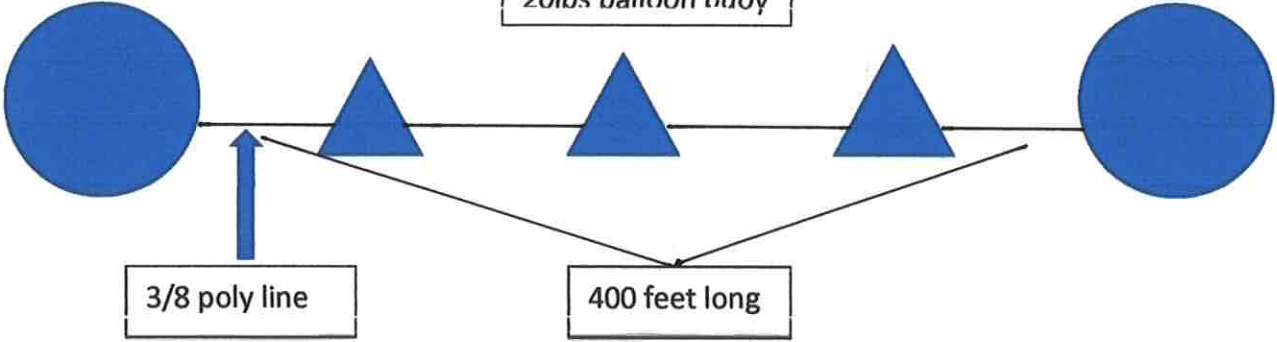
- 2) Cross-Section View:** **Show** the sea bottom substrate, mean high and low water marks, and profiles of gear in cross-section as it will be deployed. **Label** all gear with dimensions and materials. **Show** mooring gear with mooring type, scope, hardware, and line type and size. Drawing must depict water depth at mean high- and mean low-water.

Provide a cross-section view for each possible gear configuration, including seasonal changes.

Overhead View

Mooring Ball  
2 ft round

Flotation System  
20lbs balloon buoy



3/8 poly line

400 feet long

Cross Sectional View

Mooring Ball  
2 ft wide

20 lbs Balloon Buoy

Water  
Surface

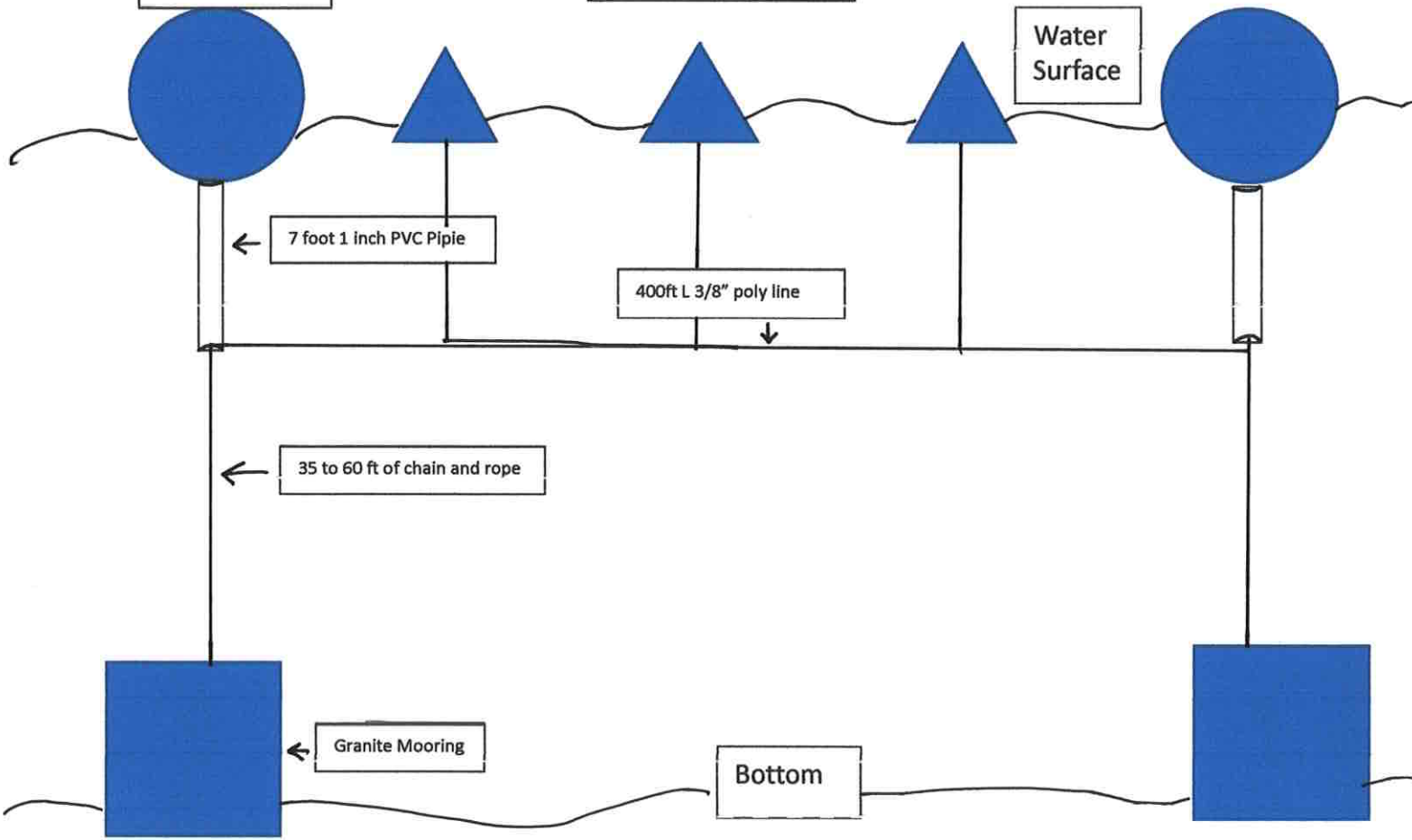
7 foot 1 inch PVC Pipe

400ft L 3/8" poly line

35 to 60 ft of chain and rope

Granite Mooring

Bottom



# REQUIRED SIGNATURES

## Harbormaster or Town Official Signature

I have reviewed this license application and find that this activity, as proposed, will not unreasonably interfere with navigation, the ingress and egress of riparians within 300' of the license site, or fishing or other uses of the area.

Print Name, Town, Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Harbormaster or Town Official \_\_\_\_\_

*Note: Harbormasters may attach an additional page outlining any conditions associated with their approval of this license.  
\*DMR Rule Chapter 2.90 (2) (D) (2) – In municipalities not served by a harbormaster, a municipal officer (selectman, councilor, alderman, or mayor, see 30-A MRS §2001 (10)) or other elected municipal official may sign the application. For the unorganized territory where a harbormaster does not have jurisdiction, a marine patrol officer may sign.*

## OTHER SIGNATURES REQUIRED AS NOTED BELOW

### Marina or Pound Owner

*(For sites in marina slips, lobster pounds, and similar areas - see DMR Rule Chapter 2.90 2 (E)(1))*

I, \_\_\_\_\_ (print name), am the owner or the authorized representative of the owner or entity that has the legal authority to restrict access to or use of the marina slip, lobster pound, or similar area where this LPA license site is located, as described in DMR Rule Chapter 2.90 (1) (B). I consent to the placement of aquaculture gear on this site as proposed in this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Riparian Landowner of Intertidal Zone:

*(For sites above mean low water, MLW – see DMR Rule Chapter 2.90 (2)(D)(3)(b))*

I, \_\_\_\_\_ (print name), am the riparian owner of the upland and adjacent intertidal land where this LPA license site is located. I consent to the placement of aquaculture gear on this site as proposed in this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Shellfish Committee Chair

*(For sites above extreme low water, XLW see DMR Rule chapter 2.90(2)(D)(3)(a). Required for sites in 5 feet of water or less at mean low water. Only required in municipalities with an established Municipal Shellfish Committee)*

I, \_\_\_\_\_ (print name), am the chairperson of the Municipal Shellfish Management Committee for the Town of \_\_\_\_\_. This LPA license site is located above the extreme low water mark. My signature below verifies that this LPA will not unreasonably interfere with the activities of the municipal shellfish management program, according to DMR Rule Chapter 2.90 (3) (a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICANT'S SIGNATURE

I declare that the information I have provided on this form is true and correct and that I will comply with all applicable DMR laws and rules. I understand that, under Title 12 MRS §6306, my signature on this application authorizes Marine Patrol officers to inspect my license site. I understand that my license can be revoked if I provided false information in my application.

---

Signature of Applicant

---

Date

**Note:** When the applicant is a municipal shellfish management committee, the committee chair shall sign the application (C.2.90 (2) (D) (1)).

**Before submitting your application make sure you have answered all questions and included all of the following documents:**

*Required documents for all LPA applications.*

- Check** for application fee (\$50 or \$300) Payable to "Treasurer, State of Maine."
- Vicinity map** with required items shown
- Overhead view** depicting layout of the gear from overhead
- Cross-section view** depicting gear & moorings from the side

*Documents that are only required for sites that are within 300' from shorefront property (measured from mean low water mark). Applications for LPA sites in marina slips, lobster pounds, and similar sites are exempt from this requirement.*

- Tax map**, certified
- Riparian list**, certified
- Copies of receipts** for sending certified mail to riparian landowners

Town of Vinalhaven Ambulance Service

10/07/2021

RE: Request to spend up to \$3000 from Equipment Reserve to purchase a Mule. This is a piece of equipment with a fat wheel that rolls easily on narrow trails, and would be used for remote rescues. Donations that came in this summer following remote rescues should cover most if not all of the cost.

Currently, we use a soft traverse rescue stretcher that has 8 people carrying the patient on our narrow, rocky trails. There are three people on each side of the stretcher, one at the head, and one at the feet. Personnel are positioned so close together that they are unable to look at the forest floor to see where to put their feet securely, and often find trees or boulders in their way or step on the heels of the person in front of them. Although we move slowly and none of our crew have been hurt, it is awkward, backbreaking work.

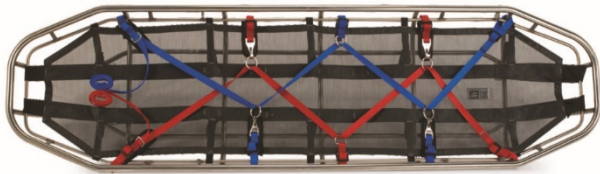
### **Greater Leverage and Easy Transport**

With a large, lightweight all-terrain wheel, a fast, simple securing system, and eight adjustable handle positions, the Mule II Litter Wheel is an excellent all-purpose transport solution.



Its single wheel design makes it ideal for narrow trails, allowing agility, versatility and ease of movement even in the roughest terrain. The ATV wheel offers tracking ability and shock absorption for smooth and comfortable patient transport. Fast ratchet securing system locks basket stretcher with two straps and two rubberized steel hooks. Quick-release pins, each with a wire lanyard, lock into position with ease on each side of

the handle. Its unique uni-support design allows the wheel to be quickly and easily removed for compact storage and transport.



### Featuring StratLoad™ Attachment Points

A complete re-thinking of the classic Stokes military-style litters, our Rescue Litter features a full one-inch diameter top rail to make the litter easier to handle when carried for extended periods. Durathene™ netting eliminates cuts and scrapes caused by broken wires. Back support is molded, high density polyethylene for greater durability. The steep-sided design allows a narrower The narrow width and rounded ends provide greater maneuverability in tight locations. The Stainless Steel Rescue Litter comes with four quick-attachment litter straps.

**PATIENT TIE-IN SYSTEM:** For many years the accepted method for securing a patient in a litter was improvised internal and external lashings using one-inch tubular web. Critical patient-packaging time could be lost and often the finished lashing was either too tight or too loose. Looking for a quicker and more secure way, we developed our Patient Tie-In System after testing a variety of prototypes in CMC School classes. The refined product weighs less, is quick and secure, and can be easily adjusted to meet the patient's requirements for comfort. The available pelvic harness supports the patient's weight when the litter is placed in a head-up position. Available for a one-piece or two-piece litter and can be used with the pelvic harness system or for a patient on a backboard. Color-coded web helps keep the system organized.

### COSTS:

|               |        |
|---------------|--------|
| Wheel         | \$1585 |
| Rescue Litter | \$ 999 |
| Tie-In system | \$ 279 |
| Shipping:     | \$ 125 |

TOTAL \$2988



**MUNICIPAL QUITCLAIM DEED**

Know all persons by these presents that **THE INHABITANTS OF THE MUNICIPALITY OF VINALHAVEN**, a body corporate and politic located in Knox County, State of Maine, for consideration paid, RELEASES to **DONALD C. YOUNG & JANET E. JONES** a certain parcel of land located in the Municipality of Vinalhaven, Knox County, State of Maine, identified as follows:

The property located at Map 23, Lot 121 as found on the Tax Maps of the Town of Vinalhaven, prepared by James Seawell Co. and dated 1975, on file at the Town of Vinalhaven municipal office.

**The purpose of this deed is to release any interest in the premises at 67 East Main Street Vinalhaven, Maine 04863, which the Town of Vinalhaven may have acquired by the Tax Lien recorded at the Knox County Registry of Deeds including those recorded in BOOK 4868 PAGE 215.**

The Inhabitants of the Municipality of Vinalhaven have caused this instrument to be signed in its name by Pamela C. Alley, Leslie Dyer, Eric Gasperini, Donald W. Poole and Jacob Thompson, its Municipal Officers duly authorized.

Witness our hands and seals this 12<sup>th</sup> day of October 2021.

INHABITANTS OF THE MUNICIPALITY  
OF VINALHAVEN

\_\_\_\_\_  
Witness:

\_\_\_\_\_

\_\_\_\_\_  
Witness:

\_\_\_\_\_

\_\_\_\_\_  
Witness:

\_\_\_\_\_

\_\_\_\_\_  
Witness:

\_\_\_\_\_

\_\_\_\_\_  
Witness:

\_\_\_\_\_

**ACKNOWLEDGEMENT**

**State of Maine  
County of Knox, ss.**

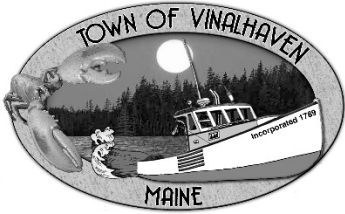
**October 12, 2021**

Then personally appeared the above named Eric Gasperini, Pamela C. Alley, Phillip Crossman, Donald W. Poole and Jacob Thompson, Municipal Officers of the Municipality of Vinalhaven, and acknowledged the foregoing instrument to be their free act and deed in their capacity and the free act and deed of the Inhabitants of said Municipality.

Before me,

\_\_\_\_\_  
Notary Public:

My commission expires:



## Town of Vinalhaven

19 Washington School Rd  
Vinalhaven, Maine 04863

Phone - 207-863-2042

Fax - 207-863-4393

October 12, 2021

Re: Weather and Tide Station on Vinalhaven

Dear Director Bernhardt,

The Vinalhaven Sea Level Rise Committee, representing the Vinalhaven Selectboard and in consultation with various state agencies, has been exploring the feasibility of acquiring tidal and weather stations for the island, to gather data for the purpose of town planning and for the mariners on and around the island. At this time, the committee has identified a preferred location for installation of the first of these stations. Their rationale is that the ferry service captains are, they believe, the stakeholders most in need of having real-time data on tide and weather activity in the harbor, in the service of minimizing boat cancellations and anticipating potential delays due to weather and tides.

After a thorough examination of the old and new ferry pens and surrounding infrastructure, we would like to install the **tidal station** at the ferry end of the pedestrian ramp, utilizing space on the existing power station located there, see Figure 1. The proposed station, with its accompanying computer, sensors, and backup power supply would be integrated on both sides of the existing metal structure of the power station. Sensor components of the **weather station** would be located on an adjacent light pole, see Figure 2, at the end of the pedestrian ramp. This location is designed to provide data from the closest proximity to where ferries load and unload, while keeping the instruments themselves out of harm's way.



Figure 1: Proposed placement on existing power station.



Figure 2: Proposed location of weather and tide sensors.

Since this location is on state property, the Vinalhaven Selectboard is requesting the consent of the MSFS for the island team to install the stations at this site.

MSFS should be confident that:

- The town is **NOT** requesting funding from the state for these stations. Equipment for the stations will be procured, installed (with guidance from MSFS maintenance crew), monitored, and maintained by a team of knowledgeable and skilled volunteer residents of the island.
- Data collected at the station will be conveyed from a small computer on site via WIFI (preferably utilizing the existing WIFI at the ferry terminal building), to an offsite server computer located on the island, perhaps at the town office. This computer will be used to track and aggregate the data and provide access to it via link to a dashboard. Data collected at both stations at the terminal will be available to MSFS captains and others who request, 24/7.

If the MSFS is willing to consent to the town's recommendation for installations at this location, they would also request that the MSFS:

- 1) provide electricity in the form of a 110v line from the existing infrastructure to power the water and weather sensors and onsite computer (likely less than 10 KWh/year),
- 2) allow access to the public WIFI at the terminal to send the data to a server, and
- 3) allow periodic access to the site for a member of the SLR team to maintain the equipment.

We are hopeful to install the equipment in the next few months, so that stations will be in operation before spring 2022.

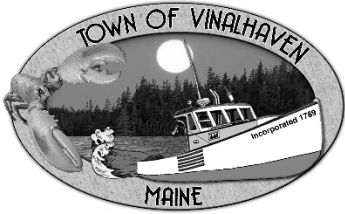
The members of our SLR committee developing this project would be happy to meet with the MSFS to answer any questions related to their request.

Thank you for your consideration.

Sincerely,

Donald Poole, Chairperson, Vinalhaven Select Board

Cc:  
Vinalhaven Selectboard  
Mark Higgins, MSFS Manager, MODT  
Cassandra Rose, PhD, Senior Science Analyst, GOPIF  
Joyce Taylor, Chief Engineer, MDOT  
Charles Hebson, Hydrologist, MDOT



## Town of Vinalhaven

19 Washington School Rd

Vinalhaven, Maine 04863

Phone - 207-863-2042

Cell - 207-266-7806

Fax - 207-863-4393

## Cemetery Ordinance

### Section 1. Purpose

In an ongoing effort to maintain and improve the beauty and sacredness of the Town of Vinalhaven's cemeteries, the Cemetery Committee periodically reviews all regulations regarding the town owned cemeteries.

### Section 2. Authority

Vinalhaven cemetery properties owned by the town are covered by state law and custom which gives it the full right to establish, amend, and otherwise maintain rules for their use. The conveyance of burial plots to individuals is subject to state law and custom to these rules and regulations which from time to time have been changed and amended for the benefit of all.

### Section 3. Definitions

### Section 4. Cemetery Guidelines

1. Hours of Operation: The Vinalhaven owned cemeteries will be open seasonally from sunup to sundown, seven (7) days per week and will be closed during hours of darkness.
2. Seasonal Closure: Winter closure to all vehicles will be from the time of substantial frost and or snow accumulation through early spring mud season. This will be at the discretion of Vinalhaven Public Works to minimize the potential damage from vehicles. Pedestrians will be allowed in during this period.
3. Plantings: Graves shall not be obstructed by any planting except in the following manner:
  - a. Planting of flowers must be made in front of the monument only.
  - b. Such plantings shall not exceed 14 inches in width and cannot/shall not extend beyond the base of the monument.
  - c. No planting is allowed near or around any individual foot marker either flush or raised.
  - d. Evergreen trees and shrubs are not allowed on grave sites.
  - e. Existing evergreen trees and shrubs will be grandfathered until they create a problem with maintenance.
  - f. Flowering shrubs, trees, rose, and other thorn bushes are prohibited.
  - g. The Town of Vinalhaven reserves the right to remove or trim any tree, plant, or shrub within the cemetery in the interest of maintaining proper appearance and use of the cemetery.

4. **Urns and Flower Vases:** Placement of approved urns, vases, baskets, boxes, and potted plants if restricted to one on either end of the above ground monument. Above items may be placed in front of monument if no planting already exists. In the even there is no above ground monument on the lot, one of the items described above may be placed where the above ground monument would be located so as not to obstruct mowing. The Town of Vinalhaven reserves the right to remove and dispose of emblems, displays, or containers which become unsightly, a source of litter, or a hinderance to maintenance. No glass urns or vases allowed. The Town of Vinalhaven will do a cleanup of all cemeteries on October 15 of all artificial flowers and decorations, which will be removed so cemeteries can have their final mowing. Notice will be given in the local public newspaper (The Wind) for two (2) weeks prior to cleanup to give notice to plot owners of cleanup and give them time to remove items.
5. **Ornaments:** One per stone shall be allowed on grave sites only when they are off the ground and placed alongside the headstone. Statues shall be constructed of stone, ceramic, plaster, or metal and of sufficient weight to withstand toppling by wind or normal mowing operations. The cementing or anchoring of statues or makers into the ground is prohibited. The Town of Vinalhaven reserves the right to remove a statue or an ornament that is damaged or broken or is in an unsightly condition or that is in violation of these regulations or in the opinion of the Town of Vinalhaven is a hazard to its employees or equipment, contractors and their equipment, or injurious to the general appearance of the cemeteries after failed attempts to notify lot owners. The town of Vinalhaven is not responsible for the loss or damage to any statue or other ornament placed on the grave. Items which are considered illegal under Maine State laws shall not be allowed and may be removed without prior notice.
6. **Flags:** All flags must be placed next to the main above ground monument in a PVC conduit or metal holder. The Town of Vinalhaven will provide metal holders and flags for veterans. Veterans will have correct holders to match their war time service.
7. **Rubbish:** All trash should be placed in provided trash cans. The Town of Vinalhaven Public Works will be responsible for the emptying of the trash cans.
8. **Cornerstones:** All cornerstone markers must be flush with the ground.
9. **New Markers, Monuments, and Memorials:** Markers are installed flush to the ground and monument consists of a base surrounded by an upright. Large upright monuments must be located on a suitable foundation so as to keep the entire monument upright. The installation of a foundation for a marker, monument, or memorial is the responsibility of the owner of the lot.
10. **Perpetual Care:** Shall be done annually. It includes cutting of grass upon the lot at reasonable intervals, the raking and cleaning of the lot shall include the filling in of any sunken areas as well as any work necessary to keep the grave in neat condition and for the care and maintenance of the cemetery. It shall not include maintenance or repair of monuments, plantings or flowers, etc. upon any lot, nor repairs necessitated by any acts of vandalism.
11. **Vacant Lots:** Cemetery lots or burial spaces certified after the effective date of the ordinance which remain vacant for forty (40) years after the date of certificate

shall automatically revert to the Town of Vinalhaven. Notice of expiration of the forty (40)

**Section 5. Administration and Enforcement**

**Section 6. Penalties**

**Section 7. Amendments**

**Section 8. Severability**

**Section 9. Effective Date**

Approved:

Amended:



VINALHAVEN  
PENOBSCOT BAY  
MAINE

INCORPORATED  
1823

© 2012  
Town of Vinalhaven  
Maine

# Vinalhaven Quarry Preservation Ordinance

## Section 1. Purpose

The purpose of this ordinance is to preserve the town-owned quarries and see that the use of the quarries does not have a deleterious impact on the public health, safety, and general welfare or on the natural environment.

## Section 2. Authority

This ordinance is enacted pursuant to Title 30-A MRSA §3001 et. seq and §3751 et seq.

## Section 3. Applicability

This ordinance shall apply to all town-owned quarries unless otherwise noted.

## Section 4. Prohibited Acts

- a. “No person shall cause or allow the entrance of pollutants including, but not limited to soaps & shampoo, into Town owned quarries used for the purpose of public swimming”.
- b. No person shall possess or consume alcohol, tobacco, marijuana, vape products, and/or any other drug or drug paraphernalia.
- c. No person shall permit or allow any animal under his ownership or control to enter Town owned ~~quarries~~ quarry properties used for the purposes of public swimming.
- d. No person shall cause or allow water to be removed from Town owned quarries.
- e. The Town reserves the right to remove water from the quarries for its own use.

## Section 5. Enforcement

- a. Prohibited acts identified in this ordinance can be enforced by a law enforcement officer.
- b. Each and every violation of this ordinance shall be subject to a fine of not less than \$100.00 nor more than \$2,500.00 per violation.”

~~Art. 58 Shall an ordinance entitled “Vinalhaven Quarry Preservation” be e~~Enacted by the Town- ( 4/26/1986 )

Revised and Adopted MM/DD/YYYY



## TOWN OF VINALHAVEN

### AIRCRAFT LANDING AND LAUNCHING ORDINANCE

#### Section 1: Purpose

The purpose of this Ordinance is to restrict the landing and launching of aircrafts within the incorporated boundaries of the Town of Vinalhaven.

#### Section 2: Definitions

- a. Aircraft - Any device carrying or capable of carrying one or more persons through the air, including airplanes, gliders, helicopters, balloons and other lighter aircraft, parachutes and any other similar device.

#### Section 3: Prohibited Acts

- a. No person shall land, or cause to be landed, launch or cause to be launched, any aircraft as defined herein anywhere in the incorporated Town of Vinalhaven except:
  1. In the case of an emergency.
  2. At a location, time and date authorized by the receipt of a special event permit issued by the Manager and Selectboard of the Town of Vinalhaven at its sole discretion.
- b. This section is not intended to apply to aircraft owned or operated by a federal or state governmental agency.

#### Section 4: Emergency Landings by Specified Agencies

- a. Landings or takeoffs may occur at any time for emergency purposes at specified locations, with appropriate notification to Emergency Management Personnel. Such landings shall be on an emergency basis only.
- b. Aircraft landings and takeoffs associated with public safety training exercises shall be allowed anywhere with prior notification to the Emergency Management Personnel.
- c. An exception may be made for Flying Santa Claus with the prior notification of Emergency Management Personnel.

Section 5: Violations

- a. Any person who violates any provision of this ordinance shall
  - 1. Be deemed guilty of a municipal infraction and be subject to a fine of up to five thousand dollars (\$2,500.00) with each landing; and
  - 2. Be deemed guilty of a municipal infraction and be subject to a fine of up to five thousand dollars (\$2,500.00) with each launching; and

Section 6: Conflict with Other Regulations

Where a conflict exists between any of the provisions of this Ordinance and any other applicable regulations, the more stringent provision shall govern and prevail.

Section 7: Severability

In the event that any section, subsection or any portion of this Ordinance shall be declared by any court of competent jurisdiction to be invalid for any reason, such decision shall not be deemed to effect the validity of any other section, subsection or other portion of this Ordinance; to this end, the provisions of this Ordinance are hereby declared to be severable.

Section 8: Effective Date

Notwithstanding the provisions of 1 M.R.S.A. Section 302 or any other law to the contrary, this Ordinance shall apply to any applications for permits or approvals required under the prior provisions of Title XVII or any other ordinance or code that were not pending before any officer, board, or agency of the Town as of Vinalhaven.

Enacted (Month) (Day), 20(XX), Effective (Month) (Day), 20(XX)

# Emergency Management Ordinance of the Town of Vinalhaven

Adopted September 14, 2009

1. **Short Title:** This Ordinance shall be known and may be cited and referred to as the “Emergency Management Ordinance of the Town of Vinalhaven”. Authorized under Title 37-B MRSA., Section 782.
2. **Definition:** Emergency Management Director (EMD) shall be the appointed town official responsible for performing the four phases of Emergency Management (PREPAREDNESS, RESPONSE, RECOVERY, and MITIGATION) and for liaison with the Knox County Emergency Management Agency.
3. **Establishment:** The Vinalhaven Office of Emergency Management (OEM) and the position of Emergency Management Director for the Town of Vinalhaven is hereby created. The Selectmen may appoint a Deputy Emergency Management Director and additional OEM staff members, as needed.
4. **Appointment Term and Removal:** The Selectmen shall appoint the EMD pursuant to Title 37-B MRSA, Section 782. This appointment and all other OEM appointments shall be annual and made by July 15th of each year. The Selectmen may remove the EMD or other appointed OEM staff members for cause.
5. **Oath of the Emergency Management Director and OEM staff:** Once the EMD and/or OEM staff has been appointed, the EMD and/or OEM staff shall take an oath of office before assuming any duties, pursuant to Title 30-A MRSA., Section 2526.
6. **Duties of the Emergency Management Director:** The EMD shall:
  - A. Prepare and update a Hazard Risk and Vulnerability Assessment.
  - B. Prepare and maintain the Vinalhaven Emergency Operations Plan.
  - C. Organize, activate, and operate the Vinalhaven Emergency Operations Center (EOC).
  - D. Prepare and maintain a list of disaster resources.
  - E. Develop procedures for the operation of the Vinalhaven EOC.
  - F. Coordinate and maintain written disaster mutual aid agreements with the approval of the Selectmen.
  - G. Provide Emergency Management training to town officials and responders.
  - H. Attend Knox County Local Emergency Directors Meetings.
  - I. Provide Disaster Preparedness information to Town residents.
  - J. Complete and report Damage Assessments to Knox EMA.
  - K. Complete and submit applications for FEMA disaster funds and grants.
  - L. When necessary, serve as liaison between the town and county/state/federal officials during disaster recovery.
  - M. Serve as NIMS Coordinator for the Town of Vinalhaven

7. **Membership of the Emergency Operations Center:** When directed by any one of the Selectmen, EMD, or Deputy EMD, the EOC will be established and manned. At the discretion of the Selectmen, EMD, or Deputy EMD, the following town officials may be included on the EOC staff:
  - A. Selectmen
  - B. Town Manager
  - C. Emergency Management Director
  - D. Deputy Emergency Management Director
  - E. Town Clerk & Treasurer
  - F. Code Enforcement Officer
  - G. Deputy Sheriff
  - H. Fire Chief or Deputy
  - I. Road Commissioner
  - J. Animal Control Officer
  - K. EMS Service Chief or Deputy
  - L. ICMS Representative
  
8. **Establishment of the National Incident Management System:** The Town of Vinalhaven hereby establishes the National Incident Management System (NIMS) as the municipal standard for incident management. This system provides a consistent approach for Federal, State, and Municipal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. NIMS will utilize standardized terminology, standardized organizational structure, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters. The NIMS Incident Command System (ICS) will be utilized by all Vinalhaven emergency and disaster responders for all hazards incident management.
  
9. **Disasters and States of Emergency:** The local EMD is empowered to make any reasonable requests for assistance from mutual aid partner jurisdictions pursuant to mutual aid agreements. The EMD may recommend to the Select Board that a State of Emergency be declared for the town when appropriate. The Select Board, when acting under the recommendation of the EMD, may make such a declaration and/or order evacuations necessary to protect lives and property. The EMD shall coordinate requests for assistance from other regional, county, state, or federal agencies through the Knox County EMA Director during emergencies or disasters. Under a locally declared State of Emergency, the EMD is authorized to commit town resources, including funding, to the extent necessary to prevent the loss of life, stabilize incidents or minimize loss or damage to public or private property. Whenever possible, these actions will be taken at the direction of the Select Board unless obtaining that authority would unnecessarily delay emergency actions.
  
10. **Compensation:** The EMD shall be compensated for duties rendered by an annual stipend as appropriated at Town Meeting.
  
11. **Training:** The EMD, Deputy EMD or other OEM staff may take necessary training as provided by the Knox County Emergency Agency, Maine Emergency Management Agency (MEMA) and FEMA relating to the duties required by this ordinance. The EMD is expected to pursue State of Maine Basic Emergency Manager Qualification.

# Emergency Management Ordinance of the Town of Vinalhaven

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Adopted: (MONTH) (DAY), 20(XX)

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## Emergency Management Ordinance of the Town of Vinalhaven

### Article 1. Authority

This ordinance is authorized under Title 30-A, §3001, et seq., and shall be known as the *Emergency Management Ordinance of the Town of Vinalhaven*.

### Article 2. Purpose

- A. To establish the Office of Emergency Management that will ensure the complete and efficient utilization of the town's facilities and resources during any period of proclaimed emergency.
- B. To define the duties and authority of the Vinalhaven Office of Emergency Management Director who shall coordinate all activities in connection with Emergency Management.
- C. To define the protocol for issuing a Town Emergency Proclamation.
- D. To define powers and authorities given to the Town Manager and Emergency Management Director during a proclaimed emergency.
- E. To establish the National Incident Management System (NIMS) as the municipal standard for all- hazards incident management.

### Article 3. Definitions

The following definitions shall apply in the interpretation of this ordinance:

**Disaster.** *Disaster* means the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made cause including, but not limited to, fire, ice storm, blizzard, flood, earthquake, windstorm, wave action, oil spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, critical material shortage, infestation, explosion, riot, said occurrence being of significant scope as to exceed the normal ability of the Town's resources to mitigate, respond to or recover from.

**Emergency.** *Emergency* is defined as an event that threatens the life, safety, and property of the residents or visitors of Vinalhaven or destruction of the environment, that requires immediate action to mitigate, contain or control.

**Emergency Management Forces.** *Emergency Management Forces* means the employees, equipment and facilities of all town departments, boards, institutions and commissions; and in addition, it shall include all volunteer persons, equipment and facilities contributed by or obtained from volunteer persons or agencies.

**Emergency Proclamation.** *Emergency Proclamation* refers to a governmental declaration that a disaster or emergency exists or appears imminent. These include a *state of emergency* proclamation at the national, state, county or local level that covers all or a section of the Town of Vinalhaven.

**Local.** *Local* means the geographic boundaries of Vinalhaven.

## **Article 4. Establishment of the Office of Emergency Management**

There is hereby established within the Town of Vinalhaven, an emergency management organization to be known as the Vinalhaven Office of Emergency Management (OEM). The office is responsible for the preparation and implementation of emergency management plans to minimize injury and loss of life and/or property due to a serious emergency or disaster.

## **Article 5. Emergency Management Director Position and Office Members**

The Vinalhaven Office of Emergency Management shall consist of a Director & Deputy Director, appointed by the Select Board. Other members shall be appointed by the Select Board when deemed necessary. The positions of Emergency Management Director (EMD) and Deputy Emergency Management Director for the Town of Vinalhaven are hereby created.

### **Section 5.01 Appointment and Term**

The Select Board shall appoint the Emergency Management Director & Deputy Emergency Management Director and other staff as needed. These appointments shall be made within 30 days after the date of the Annual Town Meeting for a term of one year.

### **Section 5.02 Level and Training**

The Emergency Management Director is expected to earn the *Maine Basic Emergency Management Director* level of certification. Training is available, but not limited to Knox County Emergency Management Agency (KXEMA), Maine Emergency Management Agency (MEMA) and FEMA.

### **Section 5.03 General Duties**

The Emergency Management Director is responsible for performing the four phases of Emergency Management; preparedness, response, recovery and mitigation.

The Emergency Management Director duties shall include, but not being limited to the following:

- A. Prepare and maintain the Emergency Operations Plan (EOP) for the Town of Vinalhaven, which shall be submitted to the Select Board for approval and reviewed on an annual basis. The plan shall incorporate the principles of the National Incident Management System (NIMS) and the Incident Command System (ICS).
- B. Prepare and update a Hazard Risk and Vulnerability Assessment, annually.
- C. Complete and report Initial Damage Assessments (form 7's) to Knox EMA.
- D. Prepare and maintain a list of locally available disaster resources.
- E. Develop procedures for the organization, staffing, activation and operation of the Vinalhaven Emergency Operations Center (EOC).
- F. Coordinate and maintain written emergency and disaster Mutual Aid Agreements with the approval of the Select Board.



- G. Provide Emergency Management training to town officials, planners, and emergency responders.
- H. Develop and implement a Disaster Exercise program.
- I. Attend County Local Emergency Managers meetings.
- J. Maintain records and submit information as required for compliance with county, state and federal regulations and/or guidelines.
- K. Make Disaster Preparedness information available to town residents.
- L. When necessary, serve as liaison between the town and county/state/federal officials during disaster recovery.
- M. Complete and submit applications for grants that may become available and beneficial for improving emergency management and response capability for the Town of Vinalhaven.
- N. Serve as NIMS Coordinator for the Town of Vinalhaven.

#### **Section 5.04 Powers During a Proclaimed Emergency**

When an emergency proclamation is in effect, the Emergency Management Director or designee shall have the following responsibilities and authorities:

- A. Responsible for the organization, staffing and activation of the Emergency Operations Center (EOC) as defined in the Town's *Emergency Operations Plan*.
- B. Empowered to make any reasonable request for assistance from adjacent towns pursuant to established Mutual Aid Agreements.
- C. Authorized to request aid or assistance from the state or any political subdivision of the state and may render assistance to other political subdivision under the provisions of state statute.
- D. Coordinate requests for assistance from other regional, county, state or federal agencies through the County EMA Director.

These provisions will terminate at the end of the proclaimed emergency.

### **Article 6. Emergency Proclamation**

The Select Board shall have the power and authority to issue, by written declaration, a proclamation that an emergency exists whenever a disaster or civil emergency exists or appears imminent. The proclamation may declare that an emergency exists in any or all sections of the Town.

- A. Notwithstanding the above, when consultation with the Select Board would result in a substantial delay in initiating an effective response to alleviate or prevent an emergency or disaster, then the following persons shall have the power and authority to issue a proclamation that an emergency exists, in the following order of succession: the Chairperson of the Select Board, the Town Manager, the Emergency Management Director.
- B. A copy of such a proclamation shall be filed with the Town Clerk within twenty-four (24) hours or on the next business day that the Town Clerk's office is open.

- C. The Vinalhaven Emergency Operations Plan shall be the Town's governing document for emergency response and recovery by all municipal organizations.

The Emergency Management Director shall be responsible for submitting a full report to the Town Manager of all actions taken as a result of the proclaimed emergency. The Town Manager shall report to the Select Board as soon as it can be convened.

### **Article 7. Termination of a Proclaimed Emergency**

- A. When the Emergency Management Director is satisfied that a disaster no longer exists, the director shall recommend to the Select Board to terminate the emergency proclamation, or any part thereof. When consultation with the Select Board would result in a substantial delay then the following persons shall have the power and authority to terminate the emergency proclamation in the following order of succession: the Chairperson of the Select Board, the Town Manager, the Emergency Management Director.
- B. When the Select Board does not terminate the proclaimed emergency, the Town Manager is responsible for notifying the Board that the proclamation has been terminated. In the absence of the Town Manager it is the responsibility of the Emergency Management Director to notify the Board.
- C. Terminations of emergency proclamation shall be filed in the Office of the Town Clerk within 24 hours or on the next business day that the Town Clerks office is open.
- D. No local emergency proclamation may stay in effect for longer than five days unless renewed by the Select Board.

### **Article 8. Town Manager – Powers During a Proclaimed Emergency**

- A. When an emergency proclamation is in effect, the Town Manager or in his or her absence the Emergency Management Director (EMD), or designee may declare such regulations, as he or she deems necessary to protect life and property and to preserve critical resources within the purposes of this article. Such regulations may include, but are not limited to, the following:
1. Regulations prohibiting or restricting the movement of vehicles in areas within the Town;
  2. Regulations facilitating or restricting the movement of persons within the Town;
  3. Regulations pertaining to the movement of persons from hazardous areas within the Town;
  4. Such other regulations necessary to preserve public peace, health, and safety.
- B. The Town Manager or in his/her absence the EMD, or designee may order the evacuation of persons from hazardous areas within the Town.

The provisions of this section will terminate at the end of the proclaimed emergency.

### **Article 9. Commitment of Town Resources During a Proclaimed Emergency**

- A. During a proclaimed emergency the Town Manager is authorized to commit Town resources, including funding, to the extent necessary to prevent loss of life, stabilize incidents, or minimize loss or damage to public or private property without following normal purchasing disbursement

procedures. In the absence of the Town Manager, the Emergency Management Director is given this authority. Whenever possible, these actions will be taken at the direction of the Select Board or Select Board Chair unless obtaining that authority would unnecessarily delay emergency actions.

- B. The Select Board will be provided with a Treasurer's Warrant showing expenditures during the proclaimed emergency as soon as a majority of them are able to convene at a Select Board meeting.

The provisions of this section will terminate at the end of the proclaimed emergency.

### **Article 10. Acceptance of Emergency Donations**

- A. Cash donations help to avoid the labor and expense of sorting, packing, transporting and distributing donated goods. The Town Treasurer will receive and record any, financial donations and establish an accounting system to track the contributions.
- B. To oversee any material donations, the Emergency Management Director will appoint a Donations Manager.

### **Article 11. Adoption of the National Incident Management System**

The Town of Vinalhaven hereby establishes the National Incident Management System (NIMS) as the municipal standard for all hazards incident management.

This system provides a consistent approach for Federal, State, and municipal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity. NIMS will utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters.

The NIMS Incident Command System (ICS) will be utilized by all Vinalhaven emergency and disaster responders for all hazards incident management.

### **Article 12. Severability**

Should any provisions of this ordinance be declared invalid for any reason, such declaration shall not affect the validity of other provisions or of this ordinance as a whole, it being the legislative intent that the provisions of this ordinance shall be severable and remain valid notwithstanding such declaration.

### **Article 13. Conflicting Ordinances, Orders, Rules and Regulations Suspended**

At all times when an emergency proclamation is in effect and any inconsistencies exists, the orders, rules and regulations made and promulgated pursuant to this ordinance shall supersede all existing ordinances, orders, rules and regulations.

# **NOTICE OF PUBLIC HEARING**

## **Town of Vinalhaven**

The Town of Vinalhaven Board of Selectmen will hold a public hearing on the proposed winter closing of specified roads or portions thereof at their meeting on Tuesday, October 26, 2021.

Date of Public Hearing: Tuesday, October 26, 2021

Time: 5:30 p.m.

Place: Town Office

Roads being considered for closing to winter maintenance:

**Bayview Cemetery Road** (past Chris Guilford's)

**Dean Lane**

**George Wright Road**

**Hopkins Point Road**

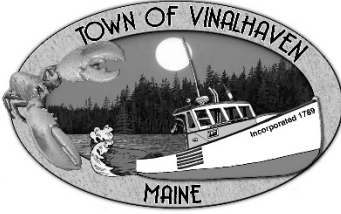
**Mills Farm Road**

**Ritz Road** (from the Philbrook property to the Becker property)

**Shore Acres Road** (from the beginning of the paved hill to terminus)

**Tiptoe Mountain Road** (from Tip Toe Mountain Parking Area to terminus)

**Young Road** (past Gross')



## Town of Vinalhaven

19 Washington School Rd

Vinalhaven, Maine 04863

Phone - 207-863-2042

Fax - 207-863-4393

[townmanager@townofvinalhaven.org](mailto:townmanager@townofvinalhaven.org)

## Town Manager's Report

October 8, 2021

### Admin

The position at the Town Office remains open and no applications have been received at this time. Initial feedback from two people interested suggest that our starting wage range is not attractive or competitive and our lack of contribution to dependent's health care is a deterrent.

The Financial Audit RFP was posted to MMA's website towards the end of September. Currently, there have been no responses. If no one submits a response prior to the end of the day, I will plan to contact firms directly and attempt to get at least three estimates prior to the next meeting.

### Legal

80K Lawsuit is scheduled to have a court appearance on November 19<sup>th</sup>. Our hope is that we can come to a final resolution prior to appearing in court.

No updates on the legal matter relating to the tax exempt status of Hurricane Island Foundation.

### Capital Projects

- Paving for the sand/salt shed is expected to take place next week, weather dependent.
- Downtown Master Plan - we have received word that the EDA has awarded us a grant for the major components of the project. I need to review, sign, and send back the documents to officially accept. These funds, \$1.8 million have a cash match and will require us to start by March 2022 so we do not lose our MDOT MPI funds of \$625,000. I will be meeting with Woodard & Curran and Gabe next week to discuss the project scopes. We will be meeting with NBRC representatives to discuss the \$1 million award they have granted us and begin to finalize the components of that project. We

have a little less than a year to match this award, some of which we have in a cash match.

### Ferry/High-Speed Vessel

There is an ongoing effort to research the feasibility of a high-speed passenger vessel/emergency vessel to service Penobscot Bay via MSFS. I am waiting for the proposal that this group sent to MDOT recently. I have been asked to sit in on a meeting with the group and Commissioner Van Note, but would like to review this proposal first. My understanding is that the group is looking to propose two vessels and that Phase one would be to build a diesel powered vessel that would be capable of serving the larger geography of the bay whereas Phase two would aim to construct an electric vessel that would be better suited for shorter runs, like Islesboro to Belfast. There are some infrastructure/logistical challenges to consider if a vessel will be stationed in Vinalhaven, but this is all waiting for MDOT approval to proceed with the next stages of planning.

### Personnel

Dan Bickford has expressed concern about filling vacancies and seasonal positions in Public Works. There has been no applications for the Foreman's position and he has not been successful in recruiting a person(s) to assist with equipment operation on Main Street. I am sharing this only to make you aware of the challenge and the potential reality that we may not be able to clear the roads/sidewalks in the expected timeframe if the positions remain unfilled.

### Lighthouse

I have been in communication with the director at the American Lighthouse Foundation to talk about how/if the property can be transferred to an entity that can maintain the structure and property. We will continue to talk about this, but he is open to transferring this to a nonprofit that will fulfill the covenants of the deed.

### **Upcoming Meetings**

October 11 - Holiday - Indigenous People's Day

October 12 - Sewer Commissioner's Meeting

October 13 - NBRC Meeting

October 14 - MMA Training

October 15 - Maine Island Coalition

October 20 - Tent. Site visit w/W&C

October 21 - MCEDD Board of Directors - Strategic Planning Workshop