**Town of Vinalhaven**  
**Downtown Master Planning Project**

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**STAKEHOLDER INFORMATION**

Business/Organiz. Name: ____________________________________________________________

Primary Contact: ___________________________________________ Title: __________________________

Contact Address: __________________________________________________________________________

Phone: __________________ Email: ___________________________ Website (URL): ____________________

Property Owner (if different): ____________________________________________________________

Property Owner Contact Information: ____________________________________________________

Phone: _________________________________________________________________________________

Current Status:  
- Existing  
- Prospective  
- Start-Up  
- Relocated  
- Closed

Type of ownership:  
- Private  
- Public  
- Non Profit  
- Employee  
- Government  
- Minority-Owned  
- Woman-Owned  
- Veteran-Owned

Business legal status:  
- Sole proprietorship  
- Partnership  
- Corporation  
- LLC or LLP  
- Non-profit  
- Other  
If other, please specify: ______________________________________________________________

Brief Description of Business/Organization and Current Activities:

____________________________________________________________________________________

____________________________________________________________________________________

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**Industry Sector: (Check all that apply)**

- Fishing
- Wholesale Trade
- Information, IT, Communications
- Professional, Scientific, and Technical
- Arts, Entertainment & Recreation
- Utilities
- Construction
- Manufacturing
- Retail
- Transportation/Warehousing
- Educational Services
- Finance & Insurance
- Real Estate
- Hotel
- Medical Office
- Home-Based

**Business Type:**

- Accounting/CPA
- Auto/Auto Body
- Counseling Services
- Financial Services
- HR/Staffing
- Non-Profit
- Other

- Advertising/Marketing/PR
- Bank
- Dental Office
- Fitness Center
- IT/Technology
- Restaurant
- Architecture/Planning
- Barber/Beauty Salon
- Drug Store
- Graphics/Printing
- Insurance
- Retail

- Attorney/Law Firm
- Construction
- Educational Institution
- Hotel
- Vision Care

**Employment Stage / Employee Numbers:**

- 1 (sole proprietor)
- 2-9 employees
- 10-19 employees
- 20-49 employees
- 50-99 employees
- 100-499 employees
- 500+ employees
Why did you choose this community to locate your business?
____________________________________________________________________________________________________
____________________________________________________________________________________________________

What are the factors that make your business successful here?
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

What year did the business begin operating in Vinalhaven? ___________________________

**VINALHAVEN BUSINESS CLIMATE**

What are Vinalhaven’s strengths as it applies to your business/organization?

a) ______________________________________________________________________________________________ __
______________________________________________________________________________________________

b) ______________________________________________________________________________________________
______________________________________________________________________________________________

c) ________________________________________________________________________________________________
______________________________________________________________________________________________

What are Vinalhaven’s weaknesses as it applies to your business/organization?

a) ________________________________________________________________________________________________
______________________________________________________________________________________________

b) ________________________________________________________________________________________________
______________________________________________________________________________________________

c) ________________________________________________________________________________________________
______________________________________________________________________________________________

What local zoning or ordinance issues or changes have an impact on your business/organization?

a) (Positive/Negative) ___________________________________________________________________________
______________________________________________________________________________________________

b) (Positive/Negative) ___________________________________________________________________________
______________________________________________________________________________________________

Are there any barriers to your growth in this community?  ○ Yes  ○ No

If Yes, what are they?  _________________________________________________________________
BUILDING AND OPERATIONS

What is your business's current facility size?
- 0-2000 square feet
- 2-5000 square feet
- 5-10,000 square feet
- 10-50K square feet
- 50-100K square feet
- 100K+ square feet

Are your facilities owned or leased?
- Owned
- Leased

Lease Rate__________ (per square foot or month)

If leased, what is the length of term remaining?
- < 1 Year
- 1-2 Years
- 3-5 Years
- > 5 Years

Are you planning on renewing current lease?
- Yes
- No
- Not sure

If No, why not?  _______________________________________________________________________________________

Is there room for expansion at this site?
- Yes
- No
- Maybe

Plan to expand business in the next three years?
- Yes
- No
- Maybe

Is current site adequate for expansion?
- Yes
- No
- Maybe

Estimated timeframe for expansion
- < 1 Year
- 1-3 Years
- > 3 Years

Estimated total investment   _______________________________________

What if any, are the major constraints on your expansion? (Please check all that are applicable)
- Broadband access
- Energy costs
- Energy reliability
- Finance
- Identifying and accessing new markets
- Lack of skilled staff
- Lack of suitable premises
- Roads
- Local regulations e.g. zoning
- Transport/freight
- Warehousing
- Other (please specify): _______________________________________

What improvements to Main Street would assist you in your business/organization growth plans?

a) ________________________________________________________________________________________________

What is the range of the businesses annual gross sales / revenues?
- $50,000-$100,000
- $100,000-$500,000
- $500,000-$1,000,000
- $1,000,000-$5,000,000
- $5,000,000-$10,000,000
- $10,000,000-$15,000,000
- $15,000,000+

Are sales
- Increasing
- Stable
- Decreasing

Is profitability
- Increasing
- Stable
- Decreasing

EMPLOYEES

<table>
<thead>
<tr>
<th>Current Employees who...</th>
<th>Own a home on island</th>
<th>Rent on island</th>
<th>Housing provided by owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>#Full-Time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#Part-Time</td>
<td></td>
<td></td>
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<tr>
<td>#Seasonal</td>
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<td></td>
<td></td>
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</tbody>
</table>

Is employee housing a problem for your business growth?  O Yes  O No

Types of positions in your business?
- Skilled
- Unskilled
- Clerical
- Technical
- Professional
- Other

Are employment needs
- Increasing
- Stable
- Decreasing

Average hourly wage
- Skilled/Professional
- Semi-Skilled
- Entry-Level

Is employee retention a problem?
- Yes
- No

Is there anything Vinalhaven can do to help overcome issues with employee recruitment?
- Yes
- No

If Yes, please explain___________________________________________________________________________________